

EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS
REGULAR MEETING ON TUESDAY AUGUST 8, 2017 at 6:30pm
TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA

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1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open at 6:30 pm.
2. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
3. **ADDING OR REMOVING ITEMS ON AGENDA**
4. **MINUTES** of the Regular Meeting of July 11, 2017 will be presented for review and approval.
Action Item
5. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence received within the last month.
6. **CONSOLIDATION OF DISTRICTS**-Update of the progress of the consolidation process. The Board will be asked to approve and sign another 40 year agreement for Quincy Community Services District to process the effluent waste from the East Quincy Services District. This is all part of the USDA Loan process for the new Waste Water Treatment Plant financing.
Action Item
7. **PHOTOVOLTAIC SOLAR SERVICES RFP**-Mr. Bastian will update the board on Solar Project proposed at the Well #9 site.
8. **RESOLUTION NO 298 & 299 – APPROPRIATION LIMITATION**-The board will be presented with Resolution #298, Appropriation Establishing Limit for the 2016-2017 Fiscal Year and Resolution #299, Appropriation Establishing Limit for the 2017-2018 Fiscal Year, for their review and approval.
Action Item
9. **FINAL BUDGET**-Staff will present the board with the final budget for 2017-2018 for their review and Approval.
Action Item
10. **GENERAL MANAGER'S REPORT**
 - a) **On Going Projects and Issues**

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11. STAFF REPORT

- (a) **Water Report**-Gallons Pumped and Metered in July 2017.
- (b) **Wastewater Flow**-Effluent flows to QCSD in July 2017.
- (c) **Quincy Community Services District Agenda & Minutes**-Present the latest agenda and approved minutes.
- (d) **WWT Capital Expenditure Account**-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.
- (e) **Plumas Sierra County Fair Schedule**-Staff will present the final schedule for the fair booth.

12. FINANCE REPORT-Staff to report the fund balances and propose a transfer of funds. *Action Item*

13. DIRECTOR'S & MANAGER'S COMMENTS-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group. *Discussion Item*

14. APPROVE MONTHLY PAYMENTS- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments. *Action Item*

15. CLOSED SESSION- Manager Contract. The board will be negotiating the manager's contract for fiscal year of 2018-2019. *Action Item*

16. ADJOURNMENT *Action Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390. Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Posted 08/04/2017

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY JULY 11, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty (arrived late)
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

Victoria Metcalf, Feather River Bulletin

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was nothing to be added or removed at this time.

MINUTES

The Minutes of the Protest Hearing of June 13, 2017 and the Regular Meeting of June 13, 2017 were presented to the board for their review and approval. A **MOTION** was made by Director Martin to approve the Protest Hearing and the Regular Meeting of June 13, 2017 with corrections. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Martin, Brown, and Chairman Felker

NOES: None

ABSENT: Director Beatty

ABSTAIN: Director Kolb

DISTRICT CORRESPONDENCE

Staff presented the correspondence from California Special District Association (CSDA) regarding a free workshop being held on August 16, 2017 titled Governance Best Practices. Several board members expressed interest and support. Manager Green also presented a request for support from (CSDA) to oppose Senate Bill AB1479(Bonta) Public Records: custodian of records: civil penalties. After a brief discussion of the issue, the staff was directed to write a letter of opposition regarding the above stated senate bill.

CONSOLIDATION OF DISTRICTS

Manager Green informed the board of the LafCo Public Hearing that has been scheduled for Monday August 14, 2017 for the Consolidation of the Districts into the American Valley Community Services District. The board was advised from legal counsel how to attend the meeting without any Brown Act violations.

PHOTOVOLTAIC SOLAR SERVICES RFP

Mr. Bastian reported that we have received more interest in the project than anticipated. After talking with several interested parties, the one question that keeps coming up, is the site visit on July 19 a mandatory meeting? Several of the companies are out of state and it would be very difficult for them to attend such a meeting. After further research, on a project of this size this type of meeting was not necessary. Mr. Bastian would like permission from the board to issue an addendum to state that the mandatory site visit was not mandatory. After the board had a brief discussion, they felt comfortable with Mr. Bastian's recommendations.

HIGH SIERRA MUSIC FESTIVAL

Manager Green reported that the district only received one noise complaint on the first day of the festival. The festival organizers jumped on it and took care of the problem right away. There were no other problems reported.

GENERAL MANAGERS REPORT

Manager Green brought attention to the election packet for Chairman Felker and Director Martin.

Reported that the last meter pit was replaced on Bresciani Circle.

The district has received 2 check valves for the West Lift Station. One valve is not working and the amount of labor it will take to replace the one broken one he recommends replacing the other one as well.

The flow meter at the headworks is acting up again. Paul Woodin is coming to look at it on Wednesday.

Well # 2, staff replaced a current switch sensor.

Well #4 & #7, flush valves are missing. Staff will be installing electronic ball valves.

STAFF REPORT

(a) Water Report-It was reported that we pumped 15,399,030 gallons of water in June and we billed out 14,436,150 gallons of water. This left a difference of 962,880 gallons or -6.3% water loss.

(b) Wastewater Flow-It was reported that we pumped .784 million gallons of effluent to Quincy Community Services District for treatment during the month of June. Paul Woodin will be here on Wed to check the meter.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information along with the most current approved minutes.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board.

(e) Plumas Sierra County Fair Schedule-Staff informed the Board they will be receiving the schedule for the fair booth. Ms. Poh is recommending that we have one board member from each district in the booth each shift along with one administrative staff. This year's focus will be the consolidation of the districts and 'Grow Food Not Lawns'.

FINANCE REPORT

Staff presented the board with the fund balances and the monthly transfers for their review and approval. A **MOTION** was made by Director Martin to transfer funds as presented. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker had no comment at this time.

Director Beatty had no comment at this time.

Director Martin would like to recommend that if we continue to rent the field at Well #9 to the High Sierra Music Festival, that we secure the solar farm with adequate fencing from the festival attendees.

Director Kolb was concerned about the financing for the solar farm.

Director Brown was concerned about the road leading up to the water tank #1 and the motor bikes that ride on that road. Who is responsible for the maintenance of the road?

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. A **MOTION** was made by Director Kolb to approve payments for the month of June. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

ADJOURNMENT

A **MOTION** was made by Director Betty to adjourn the meeting at 7:30 PM. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

Respectfully Submitted,

Shawneen Howe
Secretary

Shawneen Howe

From: Linda Williams <lindaw@nwbbbs.org>
Sent: Thursday, July 27, 2017 2:22 PM
To: shawneen@eastquincycsd.com
Subject: East Quincy Water Conservation resources(thank you)

Hi there,

My daughter Ava and I just wanted to reach out and thank you for your page <http://eastquincycsd.com/water-conservation-information.php> . Ava is in girl scouts, and is currently working towards earning her water conservation badge - part of their "It's Your Planet - Love It!" program . Her troop leader asked the girls to do some water conservation research at home then share what they learned with the troop, and thats how she found your page. It was so helpful to her I wanted to reach out and thank you. I havent seen her this enthusiastic about something in a long time, and I'm grateful she's committed to such an important topic.

When I told Ava I was going to email you to thank you for your page, she suggested(insisted) I let you know about another water conservation resource she found at <https://www.titlemax.com/articles/conserving-water-during-road-trips/> . She thought it might be a good addition to your resources. I know the troop found it to be helpful, so hopefully you find some use for it too.

Thank you again and enjoy the rest of your week!:)

Linda & Ava Williams

EAST QUINCY SERVICES DISTRICT

RESOLUTION NO 298

RESOLUTION ESTABLISHING APPROPRIATION LIMIT FOR THE 2016-2017 FISCAL YEAR DESCRIBED IN ARTICLE XIIIB OF THE STATE CONSTITUTION

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation of the East Quincy Services District on August 8, 2017 and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the East Quincy Services District,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the East Quincy Services District, that the District's appropriation limit for the 2016-2017 fiscal year, as described in Article XIIIB of the State Constitution and implemented by Chapter 1205, Statutes of 1980, in the sum of \$214,907 and that the East Quincy Services District's 2016-2017 budgeted appropriation and provision for reserves is \$80,000, which is subject to the appropriation limit established herein.

The foregoing resolution was passed and adopted by the Board of Director of the East Quincy Service District at a meeting of said Board on August 8, 2017 by the following vote:

AYES:

NOES:

ABSENT:

Kathy Felker, Chairman to the Board of Directors

East Quincy Services District

ATTEST:

Shawneen Howe

District Secretary

**APPROPRIATION LIMITATION DOCUMENT
2016-2017 FISCAL YEAR
FOR
EAST QUINCY SERVICES DISTRICT
PREPARED BY EAST QUINCY SERVICES DISTRICT**

**TUESDAY AUGUST 8, 2017 at 6:30pm
EAST QUINCY SERVICES DISTRICT
ARTICLE XIII B
APPROPRIATION LIMITATION DOCUMENT
2016-2017 FISCAL YEAR**

I. STATEMENT OF DISTRICT'S APPROPRIATION LIMITATION AND THE CURRENT YEAR'S RELATIONSHIP TO THAT LIMITATION

It has been determined that the East Quincy Services District's appropriation limit for the 2016-2017 fiscal year as provided for in Article XIII B of the state constitution as implemented by Chapter 1205, Statutes of 1980, is \$214,907. It has also been determined that the District's 2016-2017 adjusted appropriations and provisions for reserves of \$80,000. is subject to the limitation, and is therefore \$134,907. under the limitation.

II. STATEMENT OF CONSIDERATIONS AND INTERPRETATIONS

Specific considerations and positions taken by East Quincy Services District within this document are as follows:

1. There were no significant jurisdictional, policy, or organizational changes in which would warrant adjustments to the county's limitation pursuant to Section 3 of the Article.
2. County Services Areas or any other Board governed districts are treated as separate legal Article as special districts.
3. Revenues from fees and charges were compared to the costs of providing that service pursuant to the guidelines of the County Accounting Standards and procedures Committee.
4. East Quincy Services District accepts the position of the County Accounting Standards and Procedures Committee on treatment of fund balances available from years prior to the effective date of the Article.
5. All unanticipated revenue appropriated subsequent to the budget was identified and included accordingly.
6. The District does not have indebtedness, as defined in the Article, to exclude from limitation.
7. Gifts, proceeds from the sale of surplus property, and donations are considered "non-proceeds of taxes" pursuant to the guidelines of the County Accounting Standards and Procedures Committee.
8. The District recognizes and reserves the right to adjust or change considerations or amounts contained in this document as changes in generally accepted requirements may dictate.

III. REVENUE CLASSIFICATION SCHEDULE

A. 1978-79 Base Year	<u>Proceeds</u>	<u>Nonproceeds</u>
Property taxes	\$33,470	\$ 0
Revenue from use of money	5,374	0
Rental income	0	0
Donations	<u>0</u>	<u>0</u>
Total	\$38,844	\$ 0
B. 2016-2017 Budgeted Revenues	<u>Proceeds</u>	<u>Nonproceeds</u>
Property taxes	\$80,000	\$ 0
Revenue from use of money	0	0
User fees in excess of costs Reasonably borne	<u>0</u>	<u>0</u>
Total	\$80,000	\$ 0

The total of the 2016-2017 adjusted proceeds of taxes are subject to the appropriation limit; the non-proceeds are not. Whereas the estimated or budgeted amounts are useful for planning purposes, it is the actual appropriations made throughout the year which, if they exceed the limitation, must be returned to the taxpayers.

IV. COST ANALYSIS FOR FEE RELATED SERVICES

Article XIII B provides that proceeds of taxes which are subject to the growth limitations include revenues from user charges and user fees to the extent that those revenues exceed the costs reasonably borne by the District in providing the water and lighting services. Included in the costs reasonably borne are direct departmental expenditures, indirect costs allowable for cost reimbursement purposes against federal contracts and indirect costs of other general operational costs.

V. CALCULATION OF THE LIMIT

The cost-of-living and population factors used below were calculated from amounts provided by the State Department of Finance:

2016-2017 Factors

California Per Capita Personal Income (CPI) 5.37 %

Plumas County Population Change (Unincorporated) -.05%

CPI change converted to a factor $\frac{5.37\% + 100.00}{100.00} = 1.05$

Population change converted to a factor $\frac{-.05\% + 100.00}{100.00} = .99$

Calculation of factor for FY 2016-2017

$$1.05 \times .99 = 1.03$$

Calculation

2015-2016 Limitation \$208,648

2016-2017 Calculation of factor X 1.03

2016-2017 Limitation \$214,907

EAST QUINCY SERVICES DISTRICT

RESOLUTION NO 299

RESOLUTION ESTABLISHING APPROPRIATION LIMIT FOR THE 2017-2018 FISCAL YEAR DESCRIBED IN ARTICLE XIIIB OF THE STATE CONSTITUTION

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation of the East Quincy Services District on August 8, 2017 and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the East Quincy Services District,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the East Quincy Services District, that the District's appropriation limit for the 2017-2018 fiscal year, as described in Article XIIIB of the State Constitution and implemented by Chapter 1205, Statutes of 1980, in the sum of \$217,056 and that the East Quincy Services District's 2017-2018 budgeted appropriation and provision for reserves is \$80,000, which is subject to the appropriation limit established herein.

The foregoing resolution was passed and adopted by the Board of Director of the East Quincy Service District at a meeting of said Board on August 8, 2017 by the following vote:

AYES:

NOES:

ABSENT:

Kathy Felker, Chairman to the Board of Directors

East Quincy Services District

ATTEST:

Shawneen Howe

District Secretary

**APPROPRIATION LIMITATION DOCUMENT
2017-2018 FISCAL YEAR
FOR
EAST QUINCY SERVICES DISTRICT
PREPARED BY EAST QUINCY SERVICES DISTRICT**

**TUESDAY AUGUST 8, 2017 at 6:30pm
EAST QUINCY SERVICES DISTRICT
ARTICLE XIII B
APPROPRIATION LIMITATION DOCUMENT
2017-2018 FISCAL YEAR**

I. STATEMENT OF DISTRICT'S APPROPRIATION LIMITATION AND THE CURRENT YEAR'S RELATIONSHIP TO THAT LIMITATION

It has been determined that the East Quincy Services District's appropriation limit for the 2017-2018 fiscal year as provided for in Article XIII B of the state constitution as implemented by Chapter 1205, Statutes of 1980, is \$217,056. It has also been determined that the District's 2017-2018 adjusted appropriations and provisions for reserves of \$80,000 is subject to the limitation, and is therefore \$137,056 under the limitation.

II. STATEMENT OF CONSIDERATIONS AND INTERPRETATIONS

Specific considerations and positions taken by East Quincy Services District within this document are as follows:

1. There were no significant jurisdictional, policy, or organizational changes in which would warrant adjustments to the county's limitation pursuant to Section 3 of the Article.
2. County Services Areas or any other Board governed districts are treated as separate legal Article as special districts.
3. Revenues from fees and charges were compared to the costs of providing that service pursuant to the guidelines of the County Accounting Standards and Procedures Committee.
4. East Quincy Services District accepts the position of the County Accounting Standards and Procedures Committee on treatment of fund balances available from years prior to the effective date of the Article.
5. All unanticipated revenue appropriated subsequent to the budget was identified and included accordingly.
6. The District does not have indebtedness, as defined in the Article, to exclude from limitation.
7. Gifts, proceeds from the sale of surplus property, and donations are considered "non-proceeds of taxes" pursuant to the guidelines of the County Accounting Standards and Procedures Committee.
8. The District recognizes and reserves the right to adjust or change considerations or amounts contained in this document as changes in generally accepted requirements may dictate.

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A. 1978-79 Base Year	<u>Proceeds</u>	<u>Nonproceeds</u>
Property taxes	\$33,470	\$ 0
Revenue from use of money	5,374	0
Rental income	0	0
Donations	<u>0</u>	<u>0</u>
Total	\$38,844	\$ 0
B. 2017-2018 Budgeted Revenues	<u>Proceeds</u>	<u>Nonproceeds</u>
Property taxes	\$80,000	\$ 0
Revenue from use of money	0	0
User fees in excess of costs Reasonably borne	<u>0</u>	<u>0</u>
Total	\$80,000	\$ 0

The total of the 2016-2017 adjusted proceeds of taxes are subject to the appropriation limit; the non-proceeds are not. Whereas the estimated or budgeted amounts are useful for planning purposes, it is the actual appropriations made throughout the year which, if they exceed the limitation, must be returned to the taxpayers.

IV. COST ANALYSIS FOR FEE RELATED SERVICES

Article XIII B provides that proceeds of taxes which are subject to the growth limitations include revenues from user charges and user fees to the extent that those revenues exceed the costs reasonably borne by the District in providing the water and lighting services. Included in the costs reasonably borne are direct departmental expenditures, indirect costs allowable for cost reimbursement purposes against federal contracts and indirect costs of other general operational costs.

V. CALCULATION OF THE LIMIT

The cost-of-living and population factors used below were calculated from amounts provided by the State Department of Finance:

2016-2017 Factors

California Per Capita Personal Income (CPI) 3.69 %

Plumas County Population Change (Unincorporated) -.07%

CPI change converted to a factor $\frac{3.69\% + 100.00}{100.00} = 1.03$

Population change converted to a factor $\frac{-.07\% + 100.00}{100.00} = .99$

Calculation of factor for FY 2016-2017

1.03 X .99 = 1.01

Calculation

2016-2017 Limitation \$214,907

2017-2018 Calculation of factor X 1.01

2017-2018 Limitation \$217,056

act #	description	Final 2016-2017	Prelim. 2017-2018	FINAL 2017-2018	act #	description	Final 2016-2017	Prelim. 2017-2018	FINAL 2017-2018
INCOME					INCOME				
3101.1	Water Sales	\$ 504,400.00	\$ 514,500.00	\$ 514,500.00	3101.2	Sewer Charges	\$ 829,150.00	\$ 887,200.00	\$ 887,200.00
3102.1	Permit & Inp Fees	\$ -	\$ -	\$ -	3102.2	Permit & Inp Fees	\$ 250.00	\$ 250.00	\$ 250.00
3105.1	Application Fees	\$ 200.00	\$ 200.00	\$ 200.00	3105.2	Application Fees	\$ -	\$ -	\$ -
3103.1	Connection Fees	\$ 100.00	\$ 100.00	\$ 100.00	3103.2	Connection Fees	\$ 500.00	\$ 500.00	\$ 500.00
3110.1	Construction Fees	\$ -	\$ -	\$ -	3110.2	Construction Fees	\$ -	\$ -	\$ -
3203.1	Taxes	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00					
3205.1	Interest	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	3205.2	Interest	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
3109.1	System Facility Fee	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	3109.2	System Facility Fee	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
3104.1	Misc Income	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	3104.2	Misc Income	\$ 300.00	\$ 300.00	\$ 300.00
		\$ 597,400.00	\$ 609,000.00	\$ 609,000.00			\$ 835,000.00	\$ 894,050.00	\$ 894,050.00
EXPENSE					EXPENSE				
60%					40%				
4501.1	Manager Salary	\$ 45,296.64	\$ 46,915.78	\$ 46,915.78	4501.2	Manager Salary	\$ 30,197.76	\$ 31,277.19	\$ 31,277.19
4502.1	Admin Assistant	\$ 21,434.76	\$ 21,564.71	\$ 21,564.71	4502.2	Admin Assistant	\$ 21,434.77	\$ 21,564.72	\$ 21,564.72
4502.1	Admin-Over Time	\$ 500.00	\$ 500.00	\$ 500.00	4502.2	Admin-Over Time	\$ 500.00	\$ 500.00	\$ 500.00
4508.1	Water Operator-T	\$ 28,664.67	\$ 29,710.97	\$ 29,710.97	4508.2	Water Operator-T	\$ 19,109.78	\$ 19,807.32	\$ 19,807.32
4508.1	W Op-Over Time T	\$ 3,720.60	\$ 5,142.24	\$ 5,142.24			\$ 2,480.40	\$ 3,428.16	\$ 3,428.16
4508.1	Water Operator-D	\$ 29,524.60	\$ 30,602.30	\$ 30,602.30	4508.2	Water Operator-D	\$ 19,683.08	\$ 20,401.54	\$ 20,401.54
4508.1	W Op-Over Time D	\$ 3,832.92	\$ 5,296.32	\$ 5,296.32			\$ 2,555.28	\$ 3,530.88	\$ 3,530.88
4518.1	Bookkeeper	\$ 22,203.64	\$ 22,211.65	\$ 22,211.65	4518.2	Bookkeeper	\$ 22,203.64	\$ 22,211.65	\$ 22,211.65
		\$ 500.00	\$ 500.00	\$ 500.00			\$ 500.00	\$ 500.00	\$ 500.00
4510.1	Pager Duty	\$ 10,639.02	\$ 10,639.02	\$ 10,639.02	4510.2	Pager Duty	\$ 7,092.68	\$ 7,092.68	\$ 7,092.68
4506.1	Payroll Taxes	\$ 20,540.13	\$ 16,010.17	\$ 16,010.17	4506.2	Payroll Taxes	\$ 15,531.03	\$ 12,054.05	\$ 12,054.05
	Lump Sum Payment	\$ 9,816.00	\$ 11,259.50	\$ 11,259.50		Lump Sum Payment	\$ 9,816.00	\$ 11,259.50	\$ 11,259.50
	Cal Pers					CalPers			
4511.1	Pension Manager	\$ 5,603.19	\$ 5,172.94	\$ 5,172.94	4511.2	Pension Manager	\$ 3,735.46	\$ 3,448.64	\$ 3,571.22
4512.1	Pension Adm Assit	\$ 2,651.47	\$ 2,416.58	\$ 2,416.58	4512.2	Pension Adm Assit	\$ 2,651.48	\$ 2,416.59	\$ 2,462.25
4515.1	Pension W Op-D	\$ 3,652.19	\$ 3,439.36	\$ 3,439.36	4515.2	Pension W Op-D	\$ 2,434.79	\$ 2,292.91	\$ 2,329.44
4515.1	Pension W Op-T	\$ 1,878.96	\$ 1,940.12	\$ 1,940.12	4515.2	Pension W Op-T	\$ 1,252.64	\$ 1,293.42	\$ 1,294.01
4528.1	Pension Bookkeeper	\$ 2,746.59	\$ 2,490.45	\$ 2,490.45	4528.2	Pension Bookkeeper	\$ 2,746.59	\$ 2,490.46	\$ 2,536.12
4516.1	Medical Insurance	\$ 40,446.75	\$ 39,801.42	\$ 39,801.42	4516.2	Medical Insurance	\$ 40,446.75	\$ 39,801.42	\$ 55,000.00
4616.1	Med Reimbursement	\$ 9,091.35	\$ 9,093.00	\$ 9,093.00	4616.2	Med Reimbursement	\$ 9,091.35	\$ 9,093.00	\$ 9,917.10
4521.1	Directors Fees	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	4521.2	Directors Fees	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
					4200.2	WW Treatment	\$ 470,000.00	\$ 525,000.00	\$ 527,000.00
4541.1	Truck Expense	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	4541.2	Truck Expense	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00
4551.1	Liability Insurance	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	4551.2	Liability Insurance	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00
4509.1	Workers Comp	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	4509.2	Workers Comp	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
4561.1	Office Exp	\$ 9,000.00	\$ 9,000.00	\$ 10,500.00	4561.2	Office Exp	\$ 8,000.00	\$ 8,000.00	\$ 10,500.00
4562.1	Office Utilities	\$ 5,500.00	\$ 5,500.00	\$ 5,700.00	4562.2	Office Utilities	\$ 5,500.00	\$ 5,500.00	\$ 5,700.00
4526.1	Other Fees & Lic.	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	4526.2	Other Fees & Lic.	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00
4571.1	Engineering	\$ 6,000.00	\$ 7,000.00	\$ 7,000.00	4571.2	Engineering	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
4573.1	Attorney	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	4573.2	Attorney	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
4572.1	Auditor/Bookkeeper	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	4572.2	Auditor/Bookkeeper	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00
4575.1	Other Professional	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	4575.2	Other Professional	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
4574.1	Water Lab	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00	4574.2	Sewer Lab	\$ -	\$ 300.00	\$ 300.00
4613.1	Consolidation Exp	\$ -	\$ 13,750.00	\$ 13,750.00	4613.2	Consolidation Exp	\$ -	\$ 13,750.00	\$ 13,750.00
4563.1	Facility Maintenance	\$ 13,000.00	\$ 14,000.00	\$ 14,000.00	4563.2	Facility Maintenance	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
4592.1	Pumping Utilites	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	4592.2	Pumping Utilites	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
4583.1	Pumping Repairs	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	4583.2	Lift Stn Maint	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
4584.1	Transmission Repairs	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	4584.2	Transmission Repairs	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
4581.1	Meter Installation	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00					
4505.1	Training	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	4505.2	Training	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
4597.1	Travel	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	4597.2	Travel	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
4585.1	Tools & Equip	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	4585.2	Tools & Equip	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
4594.1	Uniforms	\$ 800.00	\$ 800.00	\$ 800.00	4594.2	Uniforms	\$ 800.00	\$ 800.00	\$ 800.00
4612.1	Conservation	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00					
4609.1	Misc Expense	\$ 500.00	\$ 500.00	\$ 500.00	4609.2	Misc Expense	\$ 500.00	\$ 500.00	\$ 500.00
		\$ 484,043.48	\$ 505,256.53	\$ 524,915.15			\$ 790,763.48	\$ 860,914.13	\$ 883,492.83

Summary

Water Total Income	\$ 809,000.00
Water Total Expenses	\$ 524,915.15
Total	\$ 284,084.85
Sewer Total Income	\$ 894,050.00
Sewer Total Expenses	\$ 883,492.83
Total	\$ 10,557.17
Total Budget Reserve	\$ 94,642.02
Total Budget	\$ 1,408,407.98

**EAST QUINCY SERVICES DISTRICT
PUMPING REPORT
JULY 2017**

WELL NUMBER	GALLONS PUMPED	STATIC LEVEL & DRAW DOWN	
1	2,543,000	25.5 FEET	37.9 FEET
2	2,871,950	23.9 FEET	38 FEET
4	4,512,000	107 FEET	130.4 FEET
7	5,998,600	24.4 FEET	39.1 FEET
8	2,064,800	8.1 FEET	102.2 FEET
9	4,816,000	23.8 FEET	79.7 FEET
TOTAL GALLONS	22,806,350		
Average Gallons Pumped Per Day	735,689		

METERED GALLONS BILLED TO CUSTOMERS FOR JULY 2017

Number of Accounts Served Per Day	Gallons Metered This Month	Average Gallons	
		Daily	Per Account
832	20,622,130	665,230	800

Gallons/Recap:	
Wells Pumped	22,806,350
Metered Sales	
Residential	15,440,160
Commercial	3,196,270
Other	490,700
<u>QCSD</u>	<u>1,495,000</u>
Difference	2,184,220 – 9.6%

East Quincy SD Monthly Wastewater Report

Report Period	
Begin	07/01/2017 12:00:00 AM
End	08/01/2017 12:00:00 AM

Daily Flow				
Date	West Lift Station			
	Flow Rates			Flow Total (MGAL)
	Min (MGD)	Max (MGD)	Avg (MGD)	
07/01/2017	0.000	0.330	0.106	0.111
07/02/2017	0.000	0.330	0.110	0.102
07/03/2017	0.000	1.940	0.064	0.036
07/04/2017	0.000	1.980	0.080	0.030
07/05/2017	0.000	1.930	0.049	0.007
07/06/2017	0.000	1.800	0.055	0.015
07/07/2017	0.000	1.940	0.043	0.012
07/08/2017	0.000	1.920	0.048	0.017
07/09/2017	0.000	1.960	0.066	0.021
07/10/2017	0.000	1.920	0.041	0.010
07/11/2017	0.000	1.910	0.029	0.009
07/12/2017	0.000	1.650	0.149	0.069
07/13/2017	0.000	1.980	0.292	0.158
07/14/2017	0.000	1.980	0.316	0.204
07/15/2017	0.000	1.990	0.355	0.223
07/16/2017	0.000	1.990	0.406	0.233
07/17/2017	0.000	1.980	0.356	0.181
07/18/2017	0.000	1.990	0.356	0.213
07/19/2017	0.000	1.990	0.397	0.202
07/20/2017	0.000	1.990	0.403	0.197
07/21/2017	0.000	1.990	0.417	0.188
07/22/2017	0.000	1.990	0.460	0.174
07/23/2017	0.000	1.990	0.363	0.182
07/24/2017	0.000	1.990	0.530	0.075
07/25/2017	0.000	1.990	0.509	0.360
07/26/2017	0.000	1.970	0.390	0.157
07/27/2017	0.000	1.990	0.445	0.196
07/28/2017	0.000	1.990	0.352	0.186
07/29/2017	0.000	1.960	0.313	0.134
07/30/2017	0.000	1.980	0.226	0.096
07/31/2017	0.000	1.940	0.327	0.165
Total				3.963

MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on June 8, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Vice-President
Ruth Jackson, Director
Douglas Ely, Director
Larry Sullivan, General Manager
Jan Klement, Attorney at Law
Katie Nunn, Board Secretary
Mike Green, East Quincy Services District
John Kimmel, Bequette and Kimmel
Paul Reuter, PACE Engineering
Elizabeth Smailes, Public
Terry Benoit, Public

Absent: Richard Castaldini, Director

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

Vice-President Kraul moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

APPROVAL OF MINUTES OF MAY 11, 2017: Vice-President Kraul moved to approve the minutes of the regular meeting of May 11, 2017. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

PUBLIC FORUM:

Mrs. Smailes expressed her concerns to the Board regarding the sewer rate increase. She is concerned that this will be economically detrimental to the community.

Mr. Benoit also expressed his concerns regarding this increase.

PUBLIC HEARING: PROP 218 PUBLIC HEARING FOR WASTEWATER TREATMENT RATES:

The Public Hearing opened at 9:20 a.m. The Board discussed the various concerns brought forward by the members of the public. There were 159 written protests received.

Vice-President Kraul moved to approve the proposed wastewater treatment rates as presented. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

LEGAL:

Mr. Klement reported that the list has been sent to the bonding company from Mr. Webster and we are waiting on a reply.

The Board went into closed session at 9:23 a.m.

The Board returned to open session at 9:38 a.m.

There was no action taken.

BOARD OF DIRECTORS:

Vice-President Kraul moved to approve the five year water, wastewater treatment and wastewater collection budgets as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

Director Jackson moved to approve payments to PACE Engineering from the joint Wastewater Treatment account. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

Vice-President Kraul moved to approve the amended Debt Management Policy in accordance with SB 1029. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

President Churchill and Director Jackson reported on the meeting they had with the management team. The following recommendations were made:

Appoint Jim Doohan to General Manager as per the requirement of the Government Code 61050.

As per the recommendation of the General Manager, accept the job title changes for Katie Nunn to Chief Financial Officer and Frank Potter to Lead Operator.

Director Jackson moved to approve the changes as recommended by the Personnel Committee and the General Manager. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

Director Jackson reported that the Consolidation Committee meeting was being held on June 8, 2017. LAFCo has requested a \$2,500 deposit to begin the proceedings. Vice-President Kraul moved to approve the payment to LAFCo in the amount of \$1,250. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini

Director Jackson excused herself for the remainder of the meeting.

GENERAL MANAGERS REPORT:

General Manager Sullivan reported on the current operations and projects.

We are still waiting for a reply from the State for the water grant.

The boring has been done for the WWTP project.

We did not have enough damage to qualify for the CAL-OES FEMA money. The board directed Mr. Sullivan to sign the withdrawal.

Director Ely moved to approve the water meter purchases for the 2017-18 fiscal year. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson.

Mr. Sullivan reported that PACE is willing to do some GIS training for staff. The wastewater collection grant has a GIS mapping component.

The request from Plumas Unified School District was received. Mr. Sullivan will send a response. This sampling must be done during the school year and therefore, will take place in the fall.

WASTE WATER ISSUES/PROJECTS:

The I & I report from PACE shows very high flows at the high school area and the area around the Spanish Creek Motel.

FINANCIAL REPORTS:

The bills for May were presented.

Vice-President Kraul moved to approve the May bills as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson

Mr. Kimmel presented the Financial Statements for April 2017.

Vice-President Kraul moved to approve the April Financial Statements as presented. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson

WATER ISSUES/PROJECTS:

The water production and conservation reports were presented to the Board for review.

ADJOURNED: Director Ely moved to adjourn the meeting, Vice-President Kraul seconded. The meeting adjourned at 11:17 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary

MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on June 20, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Vice-President
Ruth Jackson, Director
Douglas Ely, Director
Richard Castaldini, Director
Larry Sullivan, General Manager
Jan Klement, Attorney at Law
Katie Nunn, Board Secretary
Mike Green, East Quincy Services District

Absent: None

The meeting was called to order at 9:30 a.m. by President Churchill and it was determined that a quorum was present.

Vice-President Kraul moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

PUBLIC FORUM:

No public present.

LEGAL:

The Board went into closed session at 9:31 a.m.

The Board returned to open session at 10:25 a.m.

There was no action taken.

BOARD OF DIRECTORS:

Vice-President Kraul moved to adopt Resolution 2017-03, the Five Year Rate Schedule, as presented. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve getting a new company credit card in James Doohan's name and to update the following Board Members and the new General Manager to sign on the Plumas Bank checking accounts (#111061621, 111062930, 111704538 and 111058607):

Denny Churchill

Kimber Kraul

Richard Castaldini

Douglas Ely

Ruth Jackson

James Doohan

Director Jackson seconded and the motion carried unanimously.

Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to adopt Resolution 2017-05, updating the LAIF Signatures to President Churchill, General Manager Doohan and Katie Nunn. Director Castaldini seconded and a roll call vote was taken. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Ely moved to appoint James Doohan as the new Legally Responsible Person for the drinking water permit. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Jackson moved to approve the Personnel Changes as recommended by the Personnel Committee and General Manager Sullivan. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve naming James Doohan as the Legally Responsible Person for the NPDES Permit. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Castaldini moved to approve the revised Policy No. 3040.2, Expense Authorization. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve the revised Policy No. 3082.2, Check Signing, with the addition of adding staff to pay the Cal-Pers Health bill with only one signature. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

At this time President Churchill asked all staff to join the meeting. President Churchill explained the changes that are taking place with the District and announced Mr. Doohan as the new General Manager and Frank Potter as the new Lead Operator. Katie Nunn will be responsible for the administrative/financial duties.

The Board answered any questions the staff had and reminded everyone to contact them if they need to.

ADJOURNED: Director Castaldini moved to adjourn the meeting, Director Ely seconded. The meeting adjourned at 11:17 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
Cash Account #10 [Revolving-Plumas Bank]							
EFT	08/03/17	902451					
		CALPERS	CalPERS				
	07/01-07/15/2017		309.68	234.90	0.00	0.00	234.90
		EFT Total		234.90	0.00	0.00	234.90
EFT	08/03/17	902450					
		CALPERS	CalPERS				
	07/16-07/31/2017		135.74	135.74	0.00	0.00	135.74
	07/01-07/15/2017		1420.03	1110.35	0.00	0.00	1110.35
		EFT Total		1246.09	0.00	0.00	1246.09
EFT	08/03/17	902449					
		CALPERS	CalPERS				
	07/16-07/31/2017		1499.38	1363.64	0.00	0.00	1363.64
		EFT Total		1363.64	0.00	0.00	1363.64
EFT	07/17/17	1-014-1035-680					
		EMPLOYMENT D	Employment Devlp. Dept				
	07/01-07/15/2017		439.26	439.26	0.00	0.00	439.26
		EFT Total		439.26	0.00	0.00	439.26
EFT	07/17/17	270759952120418					
		FEDERAL TAXE	Dept of Treasury				
	07/01-07/15/2017		2833.74	2833.74	0.00	0.00	2833.74
		EFT Total		2833.74	0.00	0.00	2833.74
EFT	07/18/17	1000891237					
		CALPERS INSU	CalPers				
	07/2017		8064.65	8064.65	0.00	0.00	8064.65
		EFT Total		8064.65	0.00	0.00	8064.65
EFT	07/18/17	1000891239					
		CALPERS	CalPERS				
	UNFUNDED 17-18 PEPRA		10.00	10.00	0.00	0.00	10.00
		EFT Total		10.00	0.00	0.00	10.00
EFT	07/18/17	1000891242					
		CALPERS	CalPERS				
	UNFUNDED 17-18		21719.00	21719.00	0.00	0.00	21719.00

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
		EFT Total		21719.00	0.00	0.00	21719.00
EFT	08/03/17	270761582991382					
		FEDERAL TAXE	Dept of Treasury				
	07/16-07/31/2017		3121.10	3121.10	0.00	0.00	3121.10
		EFT Total		3121.10	0.00	0.00	3121.10
EFT	08/03/17	2-115-868-544					
		EMPLOYMENT D	Employment Devlp. Dept				
	07/16-07/31/2017		511.30	511.30	0.00	0.00	511.30
		EFT Total		511.30	0.00	0.00	511.30
EFT	08/03/17	902448					
		CALPERS	CalPERS				
	05/01-05/15/2017		200.65	200.65	0.00	0.00	200.65
	07/16-07/31/2017		1566.57	67.19	0.00	0.00	67.19
		EFT Total		267.84	0.00	0.00	267.84
29032	07/13/17	T'S 2 GO H1849	T's 2 Go				
			274.56	274.56	0.00	0.00	274.56
		Check Total		274.56	0.00	0.00	274.56
29033	07/13/17	MICHAEL GREE 06/30/17	Michael Thomas Green				
			2221.10	2221.10	0.00	0.00	2221.10
		Check Total		2221.10	0.00	0.00	2221.10
29034	07/13/17	BEST BEST & 799230	Best Best & Krieger				
			1137.29	1137.29	0.00	0.00	1137.29
		Check Total		1137.29	0.00	0.00	1137.29
29035	07/16/17	PAYROLL	David L Cottle				1823.85
29036	07/16/17	PAYROLL	Michael T Green				1896.15
29037	07/16/17	PAYROLL	Shawneen Howe				1196.26
29038	07/16/17	PAYROLL	Tobi R Leathers				1626.74
29039	07/16/17	PAYROLL	Vicki S Poh				1321.61
29040	07/17/17	STATE BOARD	State Board of Equalization				

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
	07/01-07/15/2017		15.00	15.00	0.00	0.00	15.00
		Check Total		15.00	0.00	0.00	15.00
29041	07/18/17	PGE	Pacific Gas & Electric				
	07/12/17		897.99	897.99	0.00	0.00	897.99
		Check Total		897.99	0.00	0.00	897.99
29042	07/18/17	PGE	Pacific Gas & Electric				
	07/13/17		161.48	161.48	0.00	0.00	161.48
		Check Total		161.48	0.00	0.00	161.48
29043	08/01/17	PAYROLL	David L Cottle				2007.03
29044	08/01/17	PAYROLL	Michael T Green				1896.23
29045	08/01/17	PAYROLL	Shawneen Howe				1495.68
29046	08/01/17	PAYROLL	Tobi R Leathers				1785.79
29047	08/01/17	PAYROLL	Vicki S Poh				1466.40
29049	08/02/17	SHAWNEEN HOW	Shawneen Howe				
	RENO 8/1 & 8/2		109.14	109.14	0.00	0.00	109.14
		Check Total		109.14	0.00	0.00	109.14
29050	08/02/17	SWRCB-WWOPCR	State Water Resources Control Board				
	8/23/2017		300.00	300.00	0.00	0.00	300.00
		Check Total		300.00	0.00	0.00	300.00
29051	08/03/17	PGE	Pacific Gas & Electric				
	07/18/17		8968.47	8968.47	0.00	0.00	8968.47
		Check Total		8968.47	0.00	0.00	8968.47
29052	08/09/17	PAYROLL	John E Kolb				41.15
29053	08/09/17	AFLAC	AFLAC				
	07/31/17		903.39	903.39	0.00	0.00	903.39
		Check Total		903.39	0.00	0.00	903.39
29054	08/09/17	AMERICAN VAL	American Valley Hardware				
	D8480		8.57	8.57	0.00	0.00	8.57

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
		B206813	36.44	36.44	0.00	0.00	36.44
		B210063	19.29	19.29	0.00	0.00	19.29
		B210416	13.93	13.93	0.00	0.00	13.93
		B210513	28.13	28.13	0.00	0.00	28.13
		Check Total		106.36	0.00	0.00	106.36
29055	08/09/17	ATT-2390	A T & T				
	7/31/17		197.21	197.21	0.00	0.00	197.21
		Check Total		197.21	0.00	0.00	197.21
29057	08/09/17	BANK OF THE	Bank of the West				
		ALLIED 7/11/17	30.98	30.98	0.00	0.00	30.98
		AMAZON 7/26/17	22.95	22.95	0.00	0.00	22.95
		BOTANICAL PAPER	941.98	941.98	0.00	0.00	941.98
		SAFEWAY 6/26/17	9.63	9.63	0.00	0.00	9.63
		OFF OF WATER PRO	217.11	217.11	0.00	0.00	217.11
		ONE STOP 7/7 SEWER	72.64	72.64	0.00	0.00	72.64
		ONE STOP 7/07 WATER	137.00	137.00	0.00	0.00	137.00
		ONE STOP 7/18 SEWER	70.84	70.84	0.00	0.00	70.84
		ONE STOP 7/27 WATER	134.50	134.50	0.00	0.00	134.50
		QUICK BOOKS PAYROLL	400.00	400.00	0.00	0.00	400.00
		ONE STOP 7/17/17 TRA	20.61	20.61	0.00	0.00	20.61
		VISTA PRINT 7/11/201	988.86	988.86	0.00	0.00	988.86
		Check Total		3047.10	0.00	0.00	3047.10
29058	08/09/17	BASIC LABORA	Basic Laboratory Inc,				
		1706597	42.00	42.00	0.00	0.00	42.00
		1706838	42.00	42.00	0.00	0.00	42.00
		1707095	42.00	42.00	0.00	0.00	42.00
		Check Total		126.00	0.00	0.00	126.00
29059	08/09/17	BILL MARTIN	Bill Martin				
	07/11/17		52.50	52.50	0.00	0.00	52.50
		Check Total		52.50	0.00	0.00	52.50
29060	08/09/17	CALIFORNIA R	California Rural Water				
	09/17-09/18		566.00	566.00	0.00	0.00	566.00
		Check Total		566.00	0.00	0.00	566.00
29061	08/09/17	DARRELL BROW	Darrell Brown				
	07/11/17		45.00	45.00	0.00	0.00	45.00

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
		Check Total		45.00	0.00	0.00	45.00
29062	08/09/17	HEALTH SMART 07/31/17	HealthSmart Benefit Solutions Inc. 111.35	111.35	0.00	0.00	111.35
		Check Total		111.35	0.00	0.00	111.35
29063	08/09/17	INSTRUMENT S 7883	Instrument Service Inc. 524.00	524.00	0.00	0.00	524.00
		Check Total		524.00	0.00	0.00	524.00
29064	08/09/17	INTEDATA SYS 17459	Intedata Systems Inc 95.00	95.00	0.00	0.00	95.00
		Check Total		95.00	0.00	0.00	95.00
29065	08/09/17	KATHY FELKER 07/11/17	Kathy Felker 60.00	60.00	0.00	0.00	60.00
		Check Total		60.00	0.00	0.00	60.00
29066	08/09/17	MIKE BEATTY 07/11/17	Mike Beatty 45.00	45.00	0.00	0.00	45.00
		Check Total		45.00	0.00	0.00	45.00
29067	08/09/17	MOUNTAIN BLD 286869 287511 287651	Mountain Building Supply 2.78 6.21 5.35	2.78 6.21 5.35	0.00 0.00 0.00	0.00 0.00 0.00	2.78 6.21 5.35
		Check Total		14.34	0.00	0.00	14.34
29068	08/09/17	PLUMAS MOTOR 7472-15985 7472-159708 7472-160333	Plumas Motor Supply 56.59 10.71 11.79	56.59 10.71 11.79	0.00 0.00 0.00	0.00 0.00 0.00	56.59 10.71 11.79
		Check Total		79.09	0.00	0.00	79.09
29069	08/09/17	PLUMAS SIERR 07/31/17	Plumas Sierra Rural Elec 250.00	250.00	0.00	0.00	250.00
		Check Total		250.00	0.00	0.00	250.00
29070	08/09/17	PLUMAS TELEC	Plumas Sierra Telecommunications				

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
		07/31/17	360.50	360.50	0.00	0.00	360.50
		Check Total		360.50	0.00	0.00	360.50
29071	08/09/17	QUINCY COMMU	Quincy Comm Serv Dist				
	07/31/17		43695.20	43695.20	0.00	0.00	43695.20
	07/31/17	ELECTRIC	216.90	216.90	0.00	0.00	216.90
		Check Total		43912.10	0.00	0.00	43912.10
29072	08/09/17	SCOTT TANNER	Scott Tanner Business Equip				
		00219519	72.97	72.97	0.00	0.00	72.97
		Check Total		72.97	0.00	0.00	72.97
29073	08/09/17	TJ MOUNTIAN	TJ's Mountain Janitorial				
	7/31/17		175.00	175.00	0.00	0.00	175.00
		Check Total		175.00	0.00	0.00	175.00
29074	08/09/17	U S POST OFF	U S Post Office				
	07/31/17		270.00	270.00	0.00	0.00	270.00
		Check Total		270.00	0.00	0.00	270.00
29075	08/09/17	UNDERGROUND	Underground Serv Alert				
		17070415	155.60	155.60	0.00	0.00	155.60
		Check Total		155.60	0.00	0.00	155.60
29076	08/09/17	WASTE MANAGE	Waste Management				
		0376069-0539-8	39.65	39.65	0.00	0.00	39.65
		Check Total		39.65	0.00	0.00	39.65
29077	08/09/17	WESTERN NEVA	Western Nevada Supply				
		17083191	162.16	162.16	0.00	0.00	162.16
		17088362	257.59	257.59	0.00	0.00	257.59
		17092576	27.95	27.95	0.00	0.00	27.95
		17096565	178.51	178.51	0.00	0.00	178.51
		Check Total		626.21	0.00	0.00	626.21
29078	08/09/17	WILD HARE	Wild Hare Sign Co				
		6870	42.90	42.90	0.00	0.00	42.90
		Check Total		42.90	0.00	0.00	42.90

EAST QUINCY SERVICES DISTRICT

11:48 am

Check Register (Checks of Type(s): Cleared, Outstanding, Other)

(EFTs: Cleared, Outstanding), Sorted by Check Number

(Report period: July 13, 2017 to August 31, 2017)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
		Cash account		105773.82	0.00	0.00	122330.71
			Cash Account #11 [Trustee-Plumas Bank]				
2554	08/02/17	VIRGINIA JAQ 04118000	Virginia Jaquez 245.85	245.85	0.00	0.00	245.85
		Check Total		245.85	0.00	0.00	245.85
		Cash account		245.85	0.00	0.00	245.85
		Report Total		106019.67	0.00	0.00	122576.56

TRANSFER OF FUNDS FOR JULY 2017
(Meeting Date of AUGUST, 2017)

- a. From Revolving to State Fund MM Water..... **\$ 966.80**
(Water income \$45,881.14 and Water expenses \$44,914.34)

- b. From State Farm MM Sewer to Revolving **\$ 4,660.71**
(Sewer income \$72,741.66 and Sewer expenses \$77,401.37)

- c. From Revolving to State Farm MM Water **\$545.17**
(water sales)

- d. From Revolving to State Farm MM Sewer **\$125.00**
(sewer inspection)