

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY DECEMBER 13, 2016
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, District Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Legal Counsel

PUBLIC PRESENT

Erin Roth, Feather River Publishing

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was no adding or removing items from the agenda at this time.

MINUTES

The minutes of the Regular Meeting of November 8, 2016 was presented to the board for their review and approval.

A MOTION was made by Director Kolb to approve the minutes of the Regular Meeting of November 8, 2016 as corrected. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSTAIN: None

DISTRICT CORRESPONDENCE

Manager Green presented an email from the State Water Resources Control Board explaining new regulations stating that water providers are responsible to test for lead in schools state wide. The new regulation applies to all K-12 schools, and the school must request that the testing be done in writing. Manager Green stated that he was going to get more details such as where the samples are gathered and how often they are to be taken.

CONSOLIDATION OF DISTRICTS

Chairman Felker addressed the board and reported that the committee met and they agreed that the process of consolidation is going to happen very slowly. There was one request posed to each district. The committee would like to ask each board to allocate \$2,500.00 to retain Josh Nelson from the Law Firm of Best Best & Kreiger. The committee needs legal advice from Mr. Nelson so that the correct steps are taken to secure the funding for the treatment plant upgrade and the district would like Mr. Nelson and his firm to be involved in the consolidation process. After the board had a discussion regarding this item, **A MOTION** was made by Director Martin to approve the spending of \$2,500 on legal fees to hire Mr. Josh Nelson from the Law firm of Best Best and Kreiger to assist in any legal matters concerning the treatment plant and or consolidation of the districts. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

WASTE WATER TREATMENT PLANT COMMITTEE

The Progress Report #2 from Pace Engineering was presented to the board for their information. It was explained that Pace Engineering is right on schedule to put out a bid package in March or April. The committee informed the board that there will be another meeting on Wed, Dec 14, 2016 9:30 and anyone is invited to come and listen in on the meeting.

SOLAR FARM

Director Kolb stated that he has nothing to report at this time. He hopes to have something after the first of the year.

DRAFT AUDIT AS OF JUNE 30, 2016

The board had reviewed the Draft Audit and had some questions. After a short discussion, the board directed the secretary to contact Mr. Clay Singleton and set a meeting time so the board can ask him some questions regarding this audit before it is approved. This item was tabled until a specified meeting.

RESOLUTION 296, A RESOLUTION ADOPTING THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN UPDATE 2016

Staff presented the board with Resolution #296, A Resolution Adopting the Upper Feather River Integrated Regional Water Management Plan Update 2016 to be reviewed and adopted. A short discussion took place and the board had some reservations approving and signing this resolution. They wished to read the plan through before signing. They asked that the Manager contact Mr. Wilson to find out what the absolute “drop dead” date is to have the resolution signed. This item was tabled until the next regular meeting or a special meeting if necessary.

ELECTION OF OFFICERS

The floor was opened to nominations for Chairman and Vice Chairman to the Board of Directors of the East Quincy Services District.

A Nomination was made by Director Beatty to elect Kathy Felker as the Chairman to the Board of Directors for the 2017 Calendar year. The Nomination was seconded by Director Martin. A vote was taken and all Directors were in favor of Ms. Felker remaining as Chairman of the Board for the 2017 Calendar year.

A Nomination was made by Director Brown to elect Bill Martin Vice Chairman to the Board of Directors for the 2017 Calendar year. The nomination was seconded by Director Beatty. A vote was taken and all the Directors were in favor of Mr. Martin remaining as the Vice Chairman of the Board for the 2017 Calendar year.

The board also was tasked to elect a Vice Chairman to the Board of the American Valley Community Services Authority Board of Directors. After a small discussion, A **MOTION** was made by Director Martin to appoint Director Felker as the Vice Chairman to the American Valley Community Services Authority Board of Directors. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

GENERAL MANAGERS REPORT

Manager Green reported that staff replaced mag meters in well #1 and well #4 and a VFD in the west lift station. He also reported that he finally got in touch with the person who owns the property next to tank #1 and they are not interested in selling any part of the property. Manager Green explained that the district needs to come up with a new plan for a new tank site. He will keep looking.

STAFF REPORT

(a) Water Report-It was reported that we pumped 5,565,120 gallons of water in November and we billed out 4,359,490 gallons of water. This left a difference of 1,205,630 gallons or -21.6%.

(b) Wastewater Flow-It was reported that we pumped 4.429 million gallons of effluent to Quincy Community Services District for treatment during the month of November.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board. Manager Green pointed out that there was not enough money in this account to refund the original investment cost of \$50,000 per district at this time.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. **A MOTION** was made by Director Martin to transfer funds as presented. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker had no comment at this time.

Director Beatty had no comment at this time.

Director Martin had no comment at this time.

Director Kolb had no comment at this time.

Director Brown had no comment at this time.

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. A **MOTION** was made by Director Beatty to approve payments for the month of November. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Betty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

CLOSED SESSION

A **MOTION** was made by Director Beatty to go into Closed Session at 7:48. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

A **MOTION** was made by Director Kolb to go into Regular Session at 8:48pm. Legal Counsel Jennifer McQuarrie stated that there was no need for a motion to come out of a closed session.

There was no action taken during closed session

ADJOURNMENT

A **MOTION** was made by Director Brown to adjourn the meeting at 8:49pm. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Directors Beatty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

Respectfully submitted,

Shawneen Howe
District Secretary