

**EAST QUINCY SERVICES DISTRICT  
179 ROGERS AVENUE, QUINCY, CA 95971  
REGULAR MEETING MINUTES OF TUESDAY SEPTEMBER 12, 2017  
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

**BOARD MEMBERS PRESENT**

Kathy Felker  
Mike Beatty  
Bill Martin  
Darrell Brown  
John Kolb

**BOARD MEMBERS ABSENT**

None

**DISTRICT PERSONNEL PRESENT**

Mike Green, General Manager  
Shawneen Howe, Secretary  
Dan Bastian, Bastian Engineering  
Jennifer McQuarrie, Attorney  
Vicki Poh, Employee (late)

**PUBLIC PRESENT**

Vicki Metcalf, Feather River Bulletin

**PUBLIC COMMENT**

There was no public comment at this time.

**ADDING OR REMOVING ITEMS ON AGENDA**

Director Beatty requested that Item 14f, Personnel Concerns be heard during Item 6, Consolidation of Districts. The board had no objections.

**MINUTES**

The Minutes of the Regular Meeting of August 8, 2017 were presented to the board for their review and approval. A **MOTION** was made by Director Brown to approve the Regular Meeting of August 8, 2017 as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

## DISTRICT CORRESPONDENCE

There was no correspondence presented at this time.

## CONSOLIDATION OF DISTRICTS

Chairman Felker and Director Beatty reported on the Personnel Committee meeting regarding the Consolidation of the Districts that took place on August 31, 2017. It was reported that a lot of progress was made at that meeting. Several important issues were discussed and the group had come up with a plan to bring back to the boards for input.

1) Will the current employees participate in social security? East Quincy employees would still like to participate in the social security program and Quincy Community Services District employees would like to remain out of the program.

2) Would we participate in CalPers? Yes. There would be a new contract written when the new district is formed. It could take up to a year to write the new contract. The pension payments will be collected and then held in 457 savings account until the contract is completed. Once the contract is active, the district will buy back service credit with the contribution amount housed in the 457 plan.

3) The committee also discussed the 7% employee contribution amount to CalPers. East Quincy Service District employees pay 4% of the 7% contribution rate and the Quincy Community Service District employees do not pay any of the 7% employee contribution amount. The employer pays the entire amount as an employee benefit. The entire committee believes that the employees should be paying for some of their retirement contribution. The committee agreed that the employee should pay 3 ½% of the contribution and the employer would pay the other 3 ½% of the 7% employee contribution.

The committee started to discuss the medical benefits that would be offered to the district employees but time had run out.

### **At this time in the meeting Item 14f, Personnel Concerns was addressed.**

Secretary Howe requested to read a prepared statement aloud that she had written earlier in the day to all those in attendance at this meeting. After the reading, the floor was open to comments from the board. Several members of the board had commented on Ms. Howe's statements. During the discussion of this item, emotions ran high on both sides of this issue. Chairman Felker made it clear that there was a proper chain of command when dealing with personnel issues. When there are issues such as this, the employees are to take their issues to the General Manager and then the General Manager will bring it to the Personnel Committee to be handled. After the board and employees discussed these issues, it was determined this item was not agendaized properly therefore the request for a merit increase could not be granted. Director Beatty explained that all the personnel issues presented will be worked out with the consolidation process and that the board has the employees best interest at heart. After several more comments, Secretary Howe asked for the meeting to move forward.

## PHOTOVOLTAIC SOLAR SERVICES RFP

Mr. Bastian presented a summary of his recommendation regarding the only bid received for the Photovoltaic Solar Services RFP. Director Martin handed out a statement which explained his concerns about the project. The board discussed this item at length, and then decided to table this item until after the first of the year when the consolidation is completed. The thinking is that with the consolidation completed there may be more opportunities open to the new district.

### TANK #1 REPORT

Mr. Bastian presented his report and recommendations to the board with regards to the condition of tank #1. Sierra Concrete was hired to sandblast spots on the tank to see the corrosion had progressed to the reinforcement wire. Upon further inspection of the three spots, it was determined that there was no corrosion and the tank was sound. There was a slight dribble but nothing to be concerned about. There was nothing to suggest that this tank was in any danger of collapsing or springing any type of leak.

### WRITE OFF

Staff presented the board with three accounts that needed to be written off. The accounts were renters that had moved and in the process the homeowners sold the homes and there was no one to collect from. After a discussion of the policy, **A MOTION** was made by Director Martin to write off the following past due water and sewer bills:

Acct#02473001	231 S Mill Creek Rd	\$189.10
Acct#04834001	77 Elm St	\$126.20
Acct#01321001	123 Sugar Pine	\$ 26.46

The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

### RESOLUTION NO. 298 & 299 – APPROPRIATION LIMITATION

Staff presented the corrected Resolution No. 298 Establishing Appropriation Limit for the 2016-2017 Fiscal Year and Resolution No 299. Establishing Appropriation Limit for the 2017-2018 Fiscal Year for their review and approval. After reviewing the new documents,

**A MOTION** was made by Director Kolb to accept Resolution No 298, Resolution Establishing Appropriation Limit for the 2016-2017 Fiscal Year as presented. The motion was seconded by Director Martin and the result of the roll call vote is as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

**A MOTION** was made by Director Brown to accept Resolution No. 299, Resolution Establishing Appropriation Limit for 2017-2018 Fiscal Year as presented. The motion was seconded by Director Martin. The results of the roll call vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

### **RESOLUTION NO 2017-01, REQUESTING COLLECTION OF CHARGES ON TAX ROLL**

Staff presented Resolution No 2017-01, Requesting Collection of Charges on the Tax Roll, for the board's review and approval. After a brief explanation, **A MOTION** was made by Director Martin to approve Resolution No 2017-01, Requesting Collection of Charges on Tax Roll. The motion was seconded by Director Kolb and the results of the roll call vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: NONE

### **PLUMAS COUNTY CANNABIS WORKING GROUP**

Director Martin explained that he has been listening to the discussions regarding the forming of the ordinance for commercial cannabis growers. Director Martin would like the board to consider forming a Water Management District to protect the water shed from the growers that could be coming to area. These growers could potentially bring chemical & toxic fertilizers that could contaminate the ground water and threaten our sources. It was suggested that the board compose a letter to the working group expressing the boards opinions. The board agreed and would like to bring this issue to the new board after consolidation.

### **GENERAL MANAGERS REPORT**

Manager Green informed the board that:

**The west lift** station check valve is in and working.

**There is a** new water service on Redberg Ave.

**The district has** been working with Quincy Community Services District and California Rural Water smoke testing sewer lines in Quincy Community Services District area.

**There has been more** "no trespassing" signage put up going to Tank #1

**The District is** expecting a safety inspection from SDRMA (insurance company) sometime next week.

**Staff believes they** have discovered where the air in the water is coming from when well #9 is running at full power. General Manager was talking with Dick & Ken from Dicken's Well Drilling and they both believe that there might be a hole in the pipe and when the water level drops below the whole it begins to suck air. The only way to remedy this situation is to pull the pump and replace the pipe or live with the air in the water. At this time, the issue is not urgent and has no need to be fixed.

Manager Green wants to consult Mr. Bastian before making a final recommendation.

## STAFF REPORT

**(a) Water Report-**It was reported that we pumped 28,087,710 gallons of water in August and we billed out 25,887,620 gallons of water. This left a difference of 2,200,090 gallons or -7.8% water loss. Because of a major forest fire in the area there was excessive unmetered fire hydrant use.

**(b) Wastewater Flow-**It was reported that we pumped 5.960 million gallons of effluent to Quincy Community Services District for treatment during the month of August.

**(c) Quincy Community Services District Agenda-**The agenda for Quincy Community Services District was presented for the board's information. There were no minutes to present at this time

**(d) WWT Capital Expenditure Account-**The most current statement was presented at this time.

**(e) Plumas Sierra County Fair Schedule-**Ms. Poh reported that the fair was very quiet this year. She feels the reason for the lack of attendance is because of the fire activity in the area. She did point out that she did enjoy working with all the members of the board this year and thanked them for all the time they had put into making this year such presence in the public.

**(f) Personnel Concerns-** This item was taken under Item #6, Consolidation

## FINANCE REPORT

Staff presented the board with the fund balances and the monthly transfers for their review and approval. A **MOTION** was made by Director Martin to transfer funds as presented. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

## DIRECTOR'S AND MANAGER'S COMMENTS

**Chairman Felker** was in total agreement with Director Beatty's comment. She is also concerned that the cross training of the staff is continuing and the staff continue in obtaining the proper certifications for their job.

**Director Beatty** wants to make it clear to all employees that the district will be fair and transparent during the consolidation process and that the board will have all employee's best interests at heart.

**Director Martin** would like to thank Dan Bastian for all the challenging work he has done on the Solar Project.

**Director Kolb** had no comment at this time

**Director Brown** has the jail approached the district about the new building plans? Manager Green said no. Director Brown will not be at the next meeting. He will be in Arizona with his family.

**Manager Green** wanted the board to know that the employees paid for the water used for the fireman muster.

## **APPROVE MONTHLY PAYMENTS**

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Brown to approve payments for the month of August. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

## **ADJOURNMENT**

**A MOTION** was made by Director Beatty to adjourn the meeting at 8:35 PM. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

Respectfully Submitted,

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Shawneen Howe  
Secretary