

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY AUGUST 8, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

None

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was nothing to be added or removed at this time.

MINUTES

The Minutes of the Regular Meeting of July 11, 2017 were presented to the board for their review and approval. **A MOTION** was made by Director Martin to approve the Regular Meeting of July 11, 2017 with corrections. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker
NOES: None
ABSENT: None

DISTRICT CORRESPONDENCE

Staff presented the correspondence from Linda Williams regarding the helpfulness of the districts website information with regards to her daughter's Girl Scout water conservation badge. The board was pleased that we could help.

CONSOLIDATION OF DISTRICTS

Manager Green reminded the board of the LafCo Public Hearing on Monday August 14, 2017 at 10:00 for the Consolidation of the Districts into the American Valley Community Services District. The board did a quick review of the Brown Act so as not to violate any laws during the meeting.

PHOTOVOLTAIC SOLAR SERVICES RFP

Mr. Bastian reported that we have received only one bid package for the project. There was a small discussion of the project and Mr. Bastian stated that he will have a summary of the package at the next meeting.

RESOLUTION NO 298 & 299 – APPROPRIATION LIMITATION

Staff presented the Board with Resolution No 298 Establishing Appropriation Limit for the 2016-2017 Fiscal Year and Resolution No 299, Establishing Appropriation Limit for the 2017-2018 Fiscal Year for their review and approval. After a long discussion, **A MOTION** was made by Director Kolb to accept the motions as presented. At this point of the meeting, the board discussed found errors in the documents and did not feel comfortable approving the document. The motion was withdrawn and this item was tabled until the next meeting. Staff was directed to correct the errors and present the new documents at the next regular meeting.

FINAL BUDGET

Staff presented the final budget for 2017-2018 for the board's review and approval. After a short review of the final budget **A MOTION** was made by Director Brown to approve the Final Budget for 2017-2018 as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker
NOES: None
ABSENT: None

GENERAL MANAGERS REPORT

Manager Green informed the board that Steve Rooklidge from the California State Water Resources Control Board was here to inspect the district and was very happy with what he saw. There were some very minor infractions that the staff was working on and then Manager Green will send photos of the completed repairs.

All of the meter repairs on Bresciani Circle have been completed. There should be no more freezing issues.

There were (2) major leaks found and repaired this last month. One on Cemetery Hill and one on Forest View Drive.

STAFF REPORT

(a) Water Report-It was reported that we pumped 22,806,350 gallons of water in July and we billed out 20,622,130 gallons of water. This left a difference of 2,184,220 gallons or -9.6% water loss.

(b) Wastewater Flow-It was reported that we pumped 3.963 million gallons of effluent to Quincy Community Services District for treatment during the month of July.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information along with the most current approved minutes.

(d) WWT Capital Expenditure Account-There was no statement to present at this time

(e) Plumas Sierra County Fair Schedule-Staff presented the most current fair schedule available and requested that empty slots be filled up.

FINANCE REPORT

Staff presented the board with the fund balances and the monthly transfers for their review and approval. **A MOTION** was made by Director Brown to transfer funds as presented. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker was concerned about the Water Tank #1 project getting forgotten. She asked that staff put this item on the agenda so that the board continue to talk about it.

Director Beatty had no comment at this time.

Director Martin would like the Board to know that he and Chairman Felker filed their papers for their seats on the Board.

Director Kolb had no comment at this time

Director Brown was still concerned about the road leading up to water tank #1 and the motor bikes that ride on that road. Who is responsible for the maintenance of the road? He had gotten a complaint from a constituent regarding the noise and the dust.

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Martin to approve payments for the month of July. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

CLOSED SESSION

A MOTION was made by Director Kolb to go into Closed Session at 7:50 pm. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

The board came out of Closed Session at 8:22pm.

No action was taken during closed session

A MOTION was made by Director Kolb to extend General Manager Green's Contract until September 2020. The motion was seconded by Director Martin. The results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

ADJOURNMENT

A MOTION was made by Director Kolb to adjourn the meeting at 8:30 PM. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

Respectfully Submitted,

Shawneen Howe
Secretary