

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY JULY 12, 2016
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Bill Martin
Kathy Felker
John Kolb
Darrell Brown
Mike Beatty

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, District Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

Les Ellis, Sierra Park Development
Erin Roth, Feather River Bulletin

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There were no items to be added or removed from the agenda at this time.

MINUTES

The Minutes of the Regular Meeting of June 14, 2016 were presented to the board for their review and approval. A **MOTION** was made by Director Martin to approve the minutes of the Regular Meeting of June 14, 2016 as presented. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

DISTRICT CORRESPONDENCE

There was no correspondence at this time.

Minutes of July 12, 2016

PROPERTY DAMAGE

Manager Green informed the board that the District received a payment in the amount of \$4,726.65 from Progressive Insurance along with a release from further claims for this event. There was a small discussion amongst the board and **A MOTION** was made by Director Martin to accept the check in the amount of \$4,726.65 as payment in full and sign the waiver as request by Progressive Insurance. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

FAIR BOOTH SCHEDULE

Staff presented the board with the signup sheet for the fair booth and asked for the volunteers to choose their times. Several of the members were going to have to check their calendars at home and they would have to call the office the next day.

SOLAR FARM

Director Kolb reported the he talked with PGE and received the authorization to hook our solar system to their poles and now he is in search of finding a solar contractor.

INCOME SURVEY

Manager Green presented the correspondence that will be going in the mail Friday or Monday. These letters will be going out to all the customers in both districts. There was a short discussion of the letters.

RESOLUTION NO 292 & 293 SYSTEM FACILITY FEES

Staff presented the board with Resolution No 292 Adopting A Water System Facility Fee and Resolution No 293 Adopting A Sewer System Facility Fee for 2016-2017 fiscal year. The board and Mr. Bastian discussed these fees and why they are necessary at length. A comment was made by Mr. Les Ellis from Sierra Park Developers that he has been the only developer in East Quincy building for the past few years and he asked the board not to raise the fees. The board continued to discussing this issue and asked if it was really necessary to raise these fees or not. Were there other indexes that could be used or are we locked into the consumer price index that we have been using for the past several years? This item was tabled until further information can be obtained.

GENERAL MANAGER'S REPORT

(a) **Meter Upgrade Bid**-Manager Green presented the board with a bid for replacing one route of the manual read meters with radio read meters, including one-time cost software, in the amount of \$73,698.40. The board discussed this bid and asked if there were any other options available. Manager Green explained that over time meters will wear out and they will stop reading accurately and eventually stop reading altogether. Manager Green said he would be doing more research and report back to the board at a later date.

GENERAL MANAGER'S REPORT cont'd

(b) On Going Projects-Manager Green explained that the leak detection project will be scheduled after fair. He is suspecting it will be started sometime in the middle of August or the beginning of September. **Manager Green reported** that this year's High Sierra Music Festival had no complaints. **Manager Green also reported** that Fire Chief Cassou came to him asking to use water for an old fashioned fireman's muster at this year's County Fair. Chief Cassou estimated that he was not going to need more than 10 to 15 thousand gallons of water but given the current issue with drought restrictions, he wanted to check with the district before he continued with the project. Manager Green stated that there would be no problem with providing the water and there have been several volunteers from the community willing to pay for the water use.

STAFF REPORT

- (a) Water Report-**It was reported that we pumped 14,567,450 gallons of water and we billed out 12,417,900 gallons of water during the month of June. The difference was 2,149,550.
- (b) Wastewater Flow-**We pumped 4.559 million gallons of effluent to Quincy Community Services District during the month of June.
- (c) Quincy Community Services District Agenda-**The current agenda was presented for the board's information.
- (d) WWT Capital Expenditure Account-**There was no information at this time.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. **A MOTION** was made by Director Brown to approve the transfers as presented by the staff. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker
NOES: None
ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Manager Green: had no comment at this time.

Director Beatty: had no comment at this time.

Director Martin: meet with the WWTP committee and the State Regulators and Engineers for 3 hrs yesterday and he will have a report at the next regular meeting.

Director Kolb: he is very happy with PGE's willingness to support our solar project and excited to move forward.

Director Brown: had no comment at this time.

Chairman Felker: attended the same meeting as Director Martin and explained that the work on this committee is very complicated and both districts are working well together. She very pleased that things are going so well.

Minutes of July 12, 2016

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Kolb to approve the payments for the month of June 2016 as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

CLOSED SESSION

A MOTION was made to go into closed session at 8:21pm by Director Martin. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

A MOTION was made by Director Beatty to go back into regular session at 9:54pm. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: 5-0

The reported action taken in closed session was:

A MOTION was made by Director Martin to offer a 3-year contract to Manager Green effective September 1, 2016, with a 3% increase at that time for the first year of the new contract. The motion was seconded by Director Brown.

The vote was AYES 5-0.

The item regarding the wage scale was tabled until the September 2016 meeting.

ADJOURNMENT

A MOTION was made by Director Martin to adjourn the regular meeting at 9:55 pm. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: 5-0

Respectfully submitted,

Shawneen Howe
District Secretary