

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY JUNE 13, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown

BOARD MEMBERS ABSENT

John Kolb

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

No Public At This Time

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was nothing to be added or removed at this time.

MINUTES

The Minutes of the Regular Meeting of May 9, 2017 were presented to the board for their review and approval. **A MOTION** was made by Director Martin to approve the Regular Meeting of May 9, 2017 as presented. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: Director Kolb

DISTRICT CORRESPONDENCE

Staff presented the board with all the information for the election to the SDRMA Board and the CSDA Board of Directors which both have mail in ballots. None of the Directors felt inclined to cast a vote. In the future the staff was directed to save time copying to just present a summary of the ballots and if anyone is interested, they may request further information from the staff.

CONSOLIDATION OF DISTRICTS

Chairman Felker reported that the application has been filed with LAFco and we should expect the final of the consolidation to be complete by the end of July or the first of August 2018. Currently Best Best and Kreiger is in the process of combining policies and ordinances so that there would be a smooth transition into the new district. Manager Green and staff will keep the board informed of all the LAFco meetings so that someone from the District may attend.

PHOTOVOLTAIC SOLAR SERVICES RFP

Mr. Bastian presented his Request for Proposal and Qualifications (RFP/RFQ) for the Photovoltaic Solar Electric Generating System to be constructed on a portion of our Well #9 site. After the presentation of the plan, Mr. Bastian explained that he was going to have the official RFP/RFQ opening in August and the formal bid opening and awarding of the bid in the month of October. After the board discussed the plan and the time line of the process, **A MOTION** was made by Director Martin to accept the Request for Proposal and Request for Qualifications for the Photovoltaic Solar Electric Generating System as presented. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown and Chairman Felker
NOES: None
ABSENT: Director Kolb

HIGH SIERRA MUSIC FESTIVAL

Manager Green reported that the district was getting ready for the High Sierra Music Festival and all the facilities will be installed and ready to be used for the weekend. He provided a copy of the land lease agreement for the board's information. Director Beatty would like to see us get out of the land rental business. Manager Green does not anticipate any problems this year.

NOTICE OF VIOLATION

Manager Green presented a copy of the letter of violations from the Water Quality Control Board regarding the sewage spills that happened during our flooding events during the winter months. He explained that because of the way the spills were handled and how quickly we responded, there is a chance we may not receive a fine. The state has up to 3 years to assess fines.

GENERAL MANAGERS REPORT

Manager Green presented the request from the Plumas County Office of Education regarding getting the Pioneer Elementary School Site tested for lead in their water system. He explained that we have responded and it will be handled in the appropriate manner. The testing will have to be performed during normal school hours so testing will be completed during the next school year.

GENERAL MANAGERS REPORT cont'd

PGE contacted the District and stated that they will be replacing all their street lights ballasts with LED fixtures through-out the county. This will reduce the cost of running the streetlights.

Mr. Chance contacted Mr. Green and explained that during the storm events during this last winter the west side of his property flooded because of our access road. Upon further investigation, it was determined that the drainage ditch he was speaking of belongs to the county and Mr. Blackwell from the County Road Department was contacted and Mr. Blackwell was aware of the problem and he was working on a solution.

Manager Green reported that the District was having an issue with excessive air in the water. It was determined that the excess air was coming from Well #9 and staff was in the process of rectifying the issue.

Manager Green reported that the West Lift Station pump had locked up. Staff responded quickly and replaced it.

Manager Green attended the Regular Meeting of Quincy Community Services District. Because of the retirement of the General Manager Larry Sullivan several key staff positions have changed. The following positions are:

Jim Doohan, General Manager Frank Potter, Lead Operator Katie Nunn, Chief Financial Officer

STAFF REPORT

(a) Water Report-It was reported that we pumped 12,138,770 gallons of water in May and we billed out 7,872,290 gallons of water. This left a difference of 4,266,480 gallons or -35%.

(b) Wastewater Flow-It was reported that we pumped .994 million gallons of effluent to Quincy Community Services District for treatment during the month of May. There are some issues with the flow meters.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. A **MOTION** was made by Director Martin to transfer funds as presented. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: Director Kolb

A **MOTION** was made by Director Martin to add \$25,000 to the 2017-2018 Budget for Consolidation Expenses. The motion was seconded by Director Brown and the results of the vote are as follows:

AYRES: Director Beatty, Martin, Brown and Chairman Felker

NOES: None

ABSENT: Director Kolb

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker had no comment at this time.

Director Beatty recommends that Kathy Felker and Denny Churchill keep in touch to discuss any concerns regarding the consolidation processes.

Director Martin would like to thank Dan Bastian for his work on the solar RFP/RFQ project.

Director Kolb was not in attendance.

Director Brown was very pleased how the sewage overflows were handled by the staff and he was very pleased with the leadership of the district.

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Brown to approve payments for the month of May. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: Director Kolb

CLOSED SESSION

The Board adjourned to closed session at 7:50PM.

The Board came out of closed session at 8:30PM

No action was taken during closed session.

ADJOURNMENT

A MOTION was made by Director Brown to adjourn the meeting at 8:32PM. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: Director Kolb

Respectfully Submitted,

Shawneen Howe
Secretary