

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY MAY 9, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Vicki Poh, Secretary ProTem
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

Vicki Metcalf, Feather River Bulletin

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

Chairman Felker requested that part of agenda item 7 be heard prior to agenda item 6.

MINUTES

The minutes of the Regular Meeting April 11, 2017 and the Public Hearing of April 18, 2017 were presented to the board for their review and approval. After two minor corrections, **A MOTION** was made by Director Martin to approve the Regular Meeting of April 11, 2017 and the Public Hearing of April 18, 2017 with corrections. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker

Noes: None

ABSENT: None

DISTRICT CORRESPONDENCE

There was no District correspondence.

GENERAL MANAGERS REPORT (PORTION TAKEN OUT OF ORDER)

Per Board request General Manager Green gave part of this month's report out of agenda order because of how it related to agenda item 6 Resolution No. 297 Consolidation of Districts. Manager Green informed the Board that Quincy Community Services District General Manager Larry Sullivan has announced his plan to retire. Larry's last day will be June 30, 2017.

RESOLUTION NO. 297 CONSOLIDATION OF DISTRICTS

Resolution No. 297 A Resolution of Application of the Board of Directors of the East Quincy Services District Requesting the Local Agency Formation Commission To Take Proceedings for the Consolidation of the East Quincy Services District and The Quincy Community Services District was presented to the Board for approval and adoption. After a brief discussion, **A MOTION** was made by Director Martin to approve and adopt the resolution as presented. The motion was seconded by Director Beatty. A roll call vote was taken and the results are as follows:

AYES: Director Brown, Kolb, Martin, Beatty and Chairman Felker

NOES: None

ABSENT: None

GENERAL MANAGERS REPORT

Manager Green reported that the staff have finished flushing fire hydrants. Some of the hydrants have not been flushed in 6 years. In the process staff discovered 4 broken hydrants that have now been or are being repaired. Manager Green informed the Board that a system leak was found by staff when meters were being read and has since been repaired.

It has been brought to Manager Green's attention that the Preliminary Budget that has been approved does not include a line for consolidation costs that are likely to arise. He advised the Board that consolidation funding should be included before the budget is finalized in August.

There were some questions regarding the tank replacement/rehab project. Manager Green and Dan Bastian have been communicating regarding the project.

Dan Bastian has been looking into the solar project and needs some information from District staff regarding PGE usage history. Staff will get the requested information to Dan.

STAFF REPORT

(a) Water Report-It was reported that we pumped 6,194,020 gallons of water in April and we billed out 5,260,180 gallons of water. This left a difference of 933,840 gallons or 15%. Staff finished system wide hydrant flushing and a system leak found on Sierra Way was repaired.

(b) Wastewater Flow-It was reported that we pumped 3.399 million gallons of effluent to Quincy Community Services District for treatment during the month of April. There are still some issues with the flow totals but the issue appears to be with programming in the SCADA software.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board.

(e) 276 Sierra Way – staff requested the balance be written off. The house was in foreclosure for several years and accumulated standby charges during that time. The property recently sold at auction with no recourse for the district to collect on the outstanding charges. After a brief explanation, **A MOTION** was made by Director Martin to write off the debt. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

(f) Fair Booth – Staff wanted to discuss ideas for this year’s fair booth with the Board. This year the booth will serve as an information point for the consolidation with QCSD. Water conservation will also be covered with an emphasis on continuing conservation now that the drought has ended. Staff is going to use a “grow food, not lawns” motto for this year’s booth and get dye cut paper embedded with lettuce and carrot seeds to hand out to the public encouraging them to grow fruit and vegetable producing plants instead of grass.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. **A MOTION** was made by Director Kolb to transfer funds as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR’S AND MANAGER’S COMMENTS

Chairman Felker wanted to congratulate the district for re-trying the consolidation effort with QCSD.

Director Beatty had no comment at this time.

Director Martin had no comment at this time.

Director Kolb had no comment at this time.

Director Brown had no comment at this time.

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Brown to approve payments for the month of April. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

CLOSED SESSION

The Board adjourned to closed session at 7:30PM.

The Board came out of closed session at 8:28PM

No action was taken during closed session.

ADJOURNMENT

A MOTION was made by Director Martin to adjourn the meeting at 8:29PM. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

Respectfully Submitted,

Vicki Poh
Secretary ProTem