

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY APRIL 11, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, District Secretary
Dan Bastian, Bastian Engineering
Jennifer McQuarrie, Attorney

PUBLIC PRESENT

None

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was no adding or removing items from the agenda at this time.

MINUTES

The minutes of the Regular Meeting March 14, 2017 and the Preliminary Budget Meeting of March 30, 2017 were presented to the board for their review and approval. After three minor corrections, **A MOTION** was made by Director Martin to approve the Regular Meeting of March 14, 2017 and the Preliminary Budget Meeting of March 30, 2017 with corrections. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Brown, Kolb and Chairman Felker
Noes: None
ABSENT: None

DISTRICT CORRESPONDENCE

Manager Green presented the e-News from California Special Districts Association stating that the State of California has proposed changes to SB 854-Contractor Registration Program. The project threshold will be anything over \$25,000 for new construction and \$15,000 for maintenance projects, the contractors bidding must be registered with the Department of Industrial Relations. This will make it much easier to get small jobs hired out to local contractors. Manager Green also informed the board that Governor Brown has declared the drought is officially over for the State of California.

WATER AND WASTE WATER RATE RECOMMENDATION

Mr. Bastian presented his recommendations to the board for the rates for 2017-2018. After the presentation was completed, Mr. Bastian recommended **0% increase for water rates for 2017-2018** and a **7% increase in the waste water rates for 2017-2018**. The board continued to discuss the water and waste water revenue plan and the capital reserve projects further. **A MOTION** was made by Director Brown to accept the recommendation for 0% water rate increase and a 7% increase for waste water for fiscal year 2017-2018. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

CONSOLIDATION OF DISTRICTS

Chairman Felker informed the board that she had reserved the library for May 1, 2017 at 6pm. No one had any further comments or questions.

WASTE WATER TREATMENT PLANT COMMITTEE

The committee had nothing to report at this time.

SOLAR FARM

Director Kolb stated that he had nothing to report. The board discussed the project and it's stumbling blocks that the committee have encountered. It was determined that Mr. Kolb is much too involved in other projects to give this project it's proper attention it needs. **A MOTION** was made by Director Martin to direct Mr. Dan Bastian of Bastian Engineering to prepare a Preliminary Request for Qualifications for a Solar Farm for the District. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

GENERAL MANAGERS REPORT

Manager Green reported that the staff have been flushing fire hydrants. Some of the hydrants have not been flushed in 6 years. Manager Green also asked the board if they would object to the purchase of water meters with the surplus budget funds set aside for water meters. After a brief discussion, the board agreed that it was the manager's discretion what to do with the surplus funds and they felt that purchasing water meters was a smart choice.

STAFF REPORT

(a) Water Report-It was reported that we pumped 6,154,580 gallons of water in March and we billed out 2,402,240 gallons of water. This left a difference of 3,752,340 gallons or -61%. This was the first month since November that all the meters were read. The difference is because of estimation corrections. There have been several leaks discovered recently that have qualified for the leak forgiveness program. Chairman Felker asked the staff to keep track of all the credits given due to the leak forgiveness program.

(b) Wastewater Flow-It was reported that we pumped 2.554 million gallons of effluent to Quincy Community Services District for treatment during the month of March. It is obvious that the meter is not working correctly. The two districts are working together on a solution.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. A **MOTION** was made by Director Kolb to transfer funds as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker had no comment at this time.

Director Beatty had no comment at this time.

Director Martin would to remind the board that the General Manager review will be done at the next meeting during closed session. Please fill out your review packet before the next meeting.

Director Kolb will be done completely with the road department at the end of April so he will be available to help on any projects that may need his help.

Director Brown may not be at the May 1 meeting for the consolidation meeting, but he would like the board to know that he is in favor passing and signing the resolution for consolidation.

Manager Green had no comment at this time.

Secretary Howe stated that she needed a Form 700 from Director Martin and a Sexual Harassment Training Cert. from Director Martin and Director Kolb. The elections filing dates are 7/17/17 to 8/11/2017. A reminder will be made closer to that date.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. A **MOTION** was made by Director Beatty to approve payments for the month of March. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Betty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

ADJOURNMENT

A **MOTION** was made by Director Beatty to adjourn the meeting at 7:30 pm. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

Respectfully submitted,

Shawneen Howe
District Secretary