

**EAST QUINCY SERVICES DISTRICT  
179 ROGERS AVENUE, QUINCY, CA 95971  
REGULAR MEETING MINUTES OF TUESDAY MARCH 14, 2017  
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

**BOARD MEMBERS PRESENT**

Kathy Felker  
Mike Beatty  
Bill Martin  
Darrell Brown  
John Kolb

**BOARD MEMBERS ABSENT**

None

**DISTRICT PERSONNEL PRESENT**

Mike Green, General Manager  
Shawneen Howe, District Secretary  
Dan Bastian, Bastian Engineering

**PUBLIC PRESENT**

Vicki Metcalf, Feather River Publishing  
Les Ellis, Sierra Park Developers

**PUBLIC COMMENT**

There was no public comment at this time.

**ADDING OR REMOVING ITEMS ON AGENDA**

There was no adding or removing items from the agenda at this time.

**MINUTES**

The minutes of the Regular Meeting of February 14, 2017 and the Special Meeting of February 10, 2017 were presented to the board for their review and approval. A **MOTION** was made by Director Martin to accept the minutes as presented for the Special Meeting of February 10, 2017 and the Minutes of the Regular Meeting of February 14, 2017 as corrected on page 2 of 4 under Consolidation of Districts. The last paragraph has some spelling corrections and he would like to have Direct Castaldini recognized as a member of the Quincy Community Services District Board. The motion was seconded by Director Brown and the results are as follows:

February 4, 2017	AYES: Directors Beatty, Martin, Brown and Chairman Felker Noes: NONE ABSTAIN: Director Kolb
February 14, 2017	AYES: Director Beatty, Martin, Kolb, Brown and Chairman Felker NOES: None ABSENT: None

## DISTRICT CORRESPONDENCE

There was no correspondence at this time.

## CONSOLIDATION OF DISTRICTS

The Board was presented with two memos from Best Best and Krieger, Attorney At Law, for their review regarding the consolidation process and the time line associated with the project. There was a long discussion regarding the consolidation of the two districts and when it might be completed. The target date would be July 2018. There will be several joint meetings and committee meeting over the next year to be able to complete the consolidation.

## WASTE WATER TREATMENT PLANT COMMITTEE

a) **The Progress Report #8 and #9** was presented by Director Martin for the board's information. There were no questions at this time.

b) **Correspondence for Grand Funding**-Manager Green present a copy of the letter that was mailed out on March 17, 2017. There were several copies of emails between Larry Sullivan several funding sources.

c) **Draft Prop 218**- Notice was discussed and it was determined that there will be a self-addressed envelope included with the protest ballot. **A MOTION** was made by Director Martin to change the language on the bottom of the Prop. 218 Notice, after Proposed Fee Changes, the last sentence should read "and are subject to review as necessary; at which time the district shall give notice to the rate payers." The motion was seconded by Director Brown and the vote is as follows:

AYES: Director Beatty, Martin, Brown, Kolb, Chairman Felker

NOES: None

ABSENT: None

## SET PROTEST HEARING

**A MOTION** was made by Director Brown to set the Protest Hearing for June 13, 2017 at 6:00pm at the East Quincy District Office. The motion was seconded by Directed by Director Brown and the results of the votes are as follows:

AYES: Director Beatty, Martin, Brown, Kolb, Chairman Felker

NOES: None

ABSENT: None

## ORDINANCE #9-AMMENDING WATER & SEWER SERVICE CHARGES

Mr. Bastian made a presentation to the board explaining his position on why the district needs a 2% water increase and an 8% waste water increase to their monthly charges. After a long discussion with the board, it was decided to table this item until the preliminary budget meeting is finished.

## PRELIMINARY BUDGET MEETING

A **MOTION** was made by Director Martin to call for the Preliminary Budget Meeting on March 31, 2017 at 6:30pm. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb, and Chairman Felker

NOES: None

ABSENT: None

### SOLAR FARM

Director Kolb stated that he has nothing to report at this time. Consolidation of the districts will not stop this project.

### WATER TANK PROJECT

Manager Green gave a brief history on the tank and the issues that have plagued it in the past. A discussion took place regarding the issues and a few possibilities to repair these issues. The board directed Manager Green and Mr. Bastian to examine the seeping areas of the tank to determine the extent of the current damage and report back to the board. The issue of purchasing property for construction a new tank next to the old tank was discussed. Manager Green had been in contract with the owner of the piece to the south west of the tank. The property is owned by family and three of the four family members might consider selling a piece to the district for a new tank site. A **MOTION** was made by Director Martin to direct Manager Green to contact the family and make an offer to the family to purchase the amount of land necessary to accommodate a new water storage tank. The price will be negotiated by the board in closed session. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb, and Chairman Felker

NONE: None

ABSENT: None

### GENERAL MANAGERS REPORT

(a) **Sierra Controls**-Manager Green presented the quote #16-5093 Preventative Maintenance Agreement for November 1, 2016 through October 31, 2017. After review of the document A **MOTION** was made by Director Beatty to accept Quote #16-5093, in the amount of \$3,780 from Sierra Controls LLC. The motion was seconded by Director Kolb and the results for the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

(b) **On Going Projects**-Manager Green reported that the district held up well during the storms this last month. There was no property damage due to storm waters. The district did receive a bad coliform test from the lab. We are running the proper protocols and waiting to hear from the state on when we can put well #2 back into service. When the weather gets better the staff will continue to exercise the valves and flush the hydrants.

## STAFF REPORT

(a) **Water Report**-It was reported that we pumped 5,620,210 gallons of water in February and we billed out 4,982,680 gallons of water. This left a difference of 637,530 gallons or -11.3%.

(b) **Wastewater Flow**-It was reported that we pumped 6.209 million gallons of effluent to Quincy Community Services District for treatment during the month of February.

(c) **Quincy Community Services District Agenda**-The agenda for Quincy Community Services District was presented for the board's information.

(d) **WWT Capital Expenditure Account**-A statement from the account was presented to the Board.

## FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. A **MOTION** was made by Director Kolb to transfer funds as presented. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

## DIRECTOR'S AND MANAGER'S COMMENTS

**Chairman Felker** had no comment at this time.

**Director Beatty** had no comment at this time.

**Director Martin** had no comment at this time.

**Director Kolb** had no comment at this time.

**Director Brown** had no comment at this time.

**Manager Green** had no comment at this time.

## APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. A **MOTION** was made by Director Martin to approve payments for the month of February. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Betty, Kolb, Martin, Brown, and Chairman Felker

NOES: None

ABSENT: None

## **CLOSED SESSION**

**The meeting went into Closed session at 9:10pm.**

**The meeting came out of Closed session at 9:27pm.**

**There was no action taken during closed session.**

**A MOTION** was made to accept the salary grid as mathematically balance with extension of 2 steps, also to accept the job descriptions with no changes and the flow chart as amended. The motion was seconded by Director Beatty and the results of the vote are as follows:

**AYES:** Director Beatty, Martin, Brown, Kolb, Chairman Felker

**NOES:** None

**ABSENT:** None

## **ADJOURNMENT**

**A MOTION** was made by Director Kolb to adjourn the meeting at 929pm. The motion was seconded by Director Beatty and the results of the vote are as follows:

**AYES:** Directors Beatty, Kolb, Martin, Brown, and Chairman Felker

**NOES:** None

**ABSENT:** None

Respectfully submitted,

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Shawneen Howe  
District Secretary