

**EAST QUINCY SERVICES DISTRICT
179 ROGERS AVENUE, QUINCY, CA 95971
REGULAR MEETING MINUTES OF TUESDAY FEBRUARY 14, 2017
CALL TO ORDER**

The Regular Meeting of the East Quincy Services District Board of Directors was called to order by Chairman Felker at 6:30 p.m.

BOARD MEMBERS PRESENT

Kathy Felker
Mike Beatty
Bill Martin
Darrell Brown
John Kolb

BOARD MEMBERS ABSENT

None

DISTRICT PERSONNEL PRESENT

Mike Green, General Manager
Shawneen Howe, District Secretary
Dan Bastian, Bastian Engineering

PUBLIC PRESENT

Vicki Metcalf, Feather River Publishing
Director Castaldini, Quincy Community Services District

PUBLIC COMMENT

There was no public comment at this time.

ADDING OR REMOVING ITEMS ON AGENDA

There was no adding or removing items from the agenda at this time.

MINUTES

The minutes of the Regular Meeting of January 10, 2017 was presented to the board for their review and approval.

A MOTION was made by Director Martin to approve the minutes of the Regular Meeting of January 10, 2017 as presented. The motion was seconded by Director Beatty and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSTAIN: None

DISTRICT CORRESPONDENCE

Manager Green presented the letter that was composed to be sent to Congressman LaMalfa expressing the district's support of continuing the funding for California Rural Water and the National Rural Water Associations. The board reviewed the letter as presented and **A MOTION** was made by Director Martin to approve and mail the letter. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown and Chairman Felker

NOES: None

ABSENT: None

Manager Green also presented the board with ballot information from the Cal WARN State Steering Committee and SDRMA Board of Directors which have open seats on their board of directors. After a short discussion of these two organizations, no one from this district was interested in any of the open positions.

CONSOLIDATION OF DISTRICTS

The Memorandum from Best Best & Krieger was presented to the board for their review. The board reviewed the details of the second (2) contract option. After reviewing the information, **A MOTION** was made by Director Martin to approve the contract for the flat rate fee of \$275.00 per hour for services during the consolidation process. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Director Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

There was considerable discussion whether it was more beneficial for the two districts to consolidate or do business with a Joint Power Agreement (JPA). The directors went back and forth on the two principles. The main concern was if both districts would be responsible for the loan for the new treatment plant, would both district have control in its daily operation. Quincy Community Services District Director Castaldini expressed that he is impressed on how well things are going. His concern is that if we work under a JPA, that the cooperation could fall apart again and he does not want to go back where we were when the consolidation failed. This item will be discussed further in committee and in future board meetings at both districts.

WASTE WATER TREATMENT PLANT COMMITTEE

a) The Progress Report #6 & #7 were presented by Director Martin for the board's information. There were no questions at this time.

b) Memorandum from Governor's Office Planning & Research document was presented with a project name correction for the board's information.

c) Pace Draft Report, Manager Green presented a copy of the Negative Declaration for the Quincy Community Wastewater Treatment Plant & Effluent Disposal Project for the board's review.

d) Draft Prop 218 Notice was presented to the board for review. A discussion took place regarding the dates of publication and what format that the ballots were to be sent out and returned to the office. It was determined that the date the notice for the public hearing must be in the newspaper is April 14, 2017. After more discussion, this matter was tabled until the committee can meet and further input can be made by legal counsel at a future board meeting. Chairman Felker stated that this should have been discussed at the committee level before it went to the board.

SOLAR FARM

Director Kolb stated that he has nothing to report at this time.

WATER TANK PROJECT

Manager Green requested the board approve a request to look for a structural engineer to look at tank #1 to determine the best way to proceed, whether it be to install a liner in the existing tank or build a new tank. Manager Green estimates that it would cost the district approximately \$3,000 to \$5,000 to get a structural engineer here. There was a discussion regarding this project and some of the board members feel that it might be hard to get a structural engineer that can provide the services we need. Mr. Bastian explained his process in putting together a Request for Proposal (RFP) / Request for Quote (RFQ) to get a project done. **A MOTION** was made by Director Brown to direct Mr. Bastian to put together a Request for Proposal / Request for Quote for the repairs to water storage tank #1. The motion was seconded by Director Martin and the results of the vote are as follows:

AYES: Director Beatty, Martin, Brown, Kolb and Chairman Felker

NOES: None

ABSENT: None

GENERAL MANAGERS REPORT

(a) Amended Water Permit-Manager Green presented a copy of the notice from the State Water Resources Control Board. This notice stated that the District's water permit will be amended to include the new lead sampling test at all schools K-12 within the district.

(b) On Going Projects-Manager Green reported that the district held up well during the storms this last month. Most of the wells held up and the water table rose significantly. There was a manhole overflow that could not be helped because the water was rising faster than the flow that was going out. The proper state authorities have been notified and the overflow was cleaned up appropriately.

STAFF REPORT

(a) Water Report-It was reported that we pumped 6,801,250 gallons of water in January and we billed out 6,894,090 gallons of water. This left a difference of -92,840 gallons or -1.4%.

(b) Wastewater Flow-It was reported that we pumped 8.052 million gallons of effluent to Quincy Community Services District for treatment during the month of January.

(c) Quincy Community Services District Agenda-The agenda for Quincy Community Services District was presented for the board's information.

(d) WWT Capital Expenditure Account-A statement from the account was presented to the Board.

FINANCE REPORT

Staff presented the board with the fund balance and the monthly transfers for their review and approval. **A MOTION** was made by Director Kolb to transfer funds as presented. The motion was seconded by Director Brown and the results of the vote are as follows:

AYES: Directors Beatty, Martin, Kolb, Brown, and Chairman Felker

NOES: None

ABSENT: None

DIRECTOR'S AND MANAGER'S COMMENTS

Chairman Felker had no comment at this time.

Director Beatty would like to thank the staff for all their hard work during the storm.

Director Martin had no comment at this time.

Director Kolb heard nothing but glowing reports of how the staff and community worked together during this last storm event.

Director Brown had no comment at this time.

Manager Green had no comment at this time.

APPROVE MONTHLY PAYMENTS

Staff presented the board with the monthly payments for approval. **A MOTION** was made by Director Brown to approve payments for the month of January. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Betty, Kolb, Martin, Brown, and Chairman Felker
NOES: None
ABSENT: None

CLOSED SESSION

The meeting went into Closed session at 8:01pm.

The meeting came out of Closed session at 8:15pm.

There was no action taken during closed session.

ADJOURNMENT

A MOTION was made by Director Martin to adjourn the meeting at 8:16pm. The motion was seconded by Director Kolb and the results of the vote are as follows:

AYES: Directors Beatty, Kolb, Martin, Brown, and Chairman Felker
NOES: None
ABSENT: None

Respectfully submitted,

Shawneen Howe
District Secretary