

EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS
REGULAR MEETING ON TUESDAY DECEMBER 12, 2017 at 6:30pm
TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA

1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open at 6:30 pm.
2. **OATH OF OFFICE** – District Secretary will administer the Oath of Office to the re-elected board members.
3. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
4. **ADDING OR REMOVING ITEMS ON AGENDA**
5. **MINUTES** of the Regular Meeting of November 14, 2017 will be presented for review and approval. *Action Item*
6. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence.
7. **CONSOLIDATION OF DISTRICTS**-Update of the progress of the consolidation process.
 - a) **WWTP Rate Committee Recommendations**-Staff will present recommendations from the Waste Water Treatment Plant Rate Committee on the organizational function and fiscal operations of the new district. *Possible Action Item*
 - b) **Property/Liability and Workers Compensation Insurance**-The board will be presented with information on Property/Liability and Worker’s Compensation insurance for the new District. There will be a presentation by Flannigan Levitt Insurance Agency. *Action Item*
8. **PLUMAS COUNTY COMMUNITY DEVELOPMENT COMMISSION**-Manager Green will present the Board with the requested information regarding having the Commission write the grant for the meter replacement project in exchange for a portion of the administrative fees. *Possible Action Item*
9. **HIGH SIERRA MUSIC FESTIVAL**-The board will be asked to review any correspondence from High Sierra Music, Inc. regarding the property lease for the next year festival attendees. *Possible Action Item*
10. **GENERAL MANAGER’S REPORT**
 - a) **On Going Projects and Issues**
 - b) **Estimate for replacement VFD at West Lift Station**- Manager Green will be asking for approval for purchase of a replacement VFD for the West Lift Station. *Action Item*
11. **STAFF REPORT**
 - (a) **Water Report**-Gallons Pumped and Metered in November 2017.
 - (b) **Wastewater Flow**-Effluent flows to QCSD in November 2017.
 - (c) **Quincy Community Services District Agenda** -Present the latest agenda.
 - (d) **WWT Capital Expenditure Account**-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.
12. **FINANCE REPORT**-Staff to report the fund balances and propose a transfer of funds. *Action Item*
13. **DIRECTOR’S & MANAGER’S COMMENTS**-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group. *Discussion Item*
14. **APPROVE MONTHLY PAYMENTS**- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments. *Action Item*
15. **ADJOURNMENT** *Action Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390. Requests must be made as early as possible, and at least one-full business day before the start of the meeting.