

EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS
REGULAR MEETING ON TUESDAY NOVEMBER 14, 2017 at 6:30pm
TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA

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1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open at 6:30 pm.
2. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
3. **ADDING OR REMOVING ITEMS ON AGENDA**
4. **MINUTES** of the Regular Meeting of October 10, 2017 will be presented for review and approval.
Action Item
5. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence.
6. **CONSOLIDATION OF DISTRICTS**-Update of the progress of the consolidation process.
 - a) **WWTP Rate Committee Recommendations**-Staff will present recommendations from the Waste Water Treatment Plant Rate Committee on the organizational function and fiscal operations of the new district.
Possible Action Item
7. **DISTRICT COMMUNICATION PROTOCOLS**-A continuation of the district communication Protocols that were presented at the last regular board meeting. The board will be asked to review the recommended policy and adopt it as district policy.
Action Item
8. **PLUMAS COUNTY COMMUNITY DEVELOPMENT COMMISSION**-Manager Green will be addressing the board with a proposal from the Plumas County Community Development Commission to write the grant for the meter replacement project in exchange for a portion of the administrative fees.
9. **HIGH SIERRA MUSIC FESTIVAL**-The board will be asked to consider the property lease for the next year festival attendees.
Possible Action Item
10. **RENTAL DEPOSIT POLICY**-The board will be asked to consider suspending the rental deposit policy until the formation of the new district.
Action Item

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11. GENERAL MANAGER'S REPORT

a) On Going Projects and Issues

b) Estimate for replacement pump for West Lift Station- Manager Green will be asking for approval for purchase of a replace pump for the West Lift Station from Pac Machine Company-
Action Item

c) Lead Testing-Manager Green will present the new Assembly Bill No 746 stating all public schools water systems have to be tested for lead. He will also present a request from Plumas County Office of Education requesting said testing.
Information Only

12. STAFF REPORT

(a) Water Report-Gallons Pumped and Metered in October 2017.

(b) Wastewater Flow-Effluent flows to QCSD in October 2017.

(c) Quincy Community Services District Agenda & Minutes-Present the latest agenda and approved minutes.

(d) WWT Capital Expenditure Account-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.

13. FINANCE REPORT-Staff to report the fund balances and propose a transfer of funds. *Action Item*

14. DIRECTOR'S & MANAGER'S COMMENTS-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group. *Discussion Item*

15. APPROVE MONTHLY PAYMENTS- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments. *Action Item*

16. ADJOURNMENT *Action Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390. Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Posted 11/9/2017