

EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS
REGULAR MEETING ON TUESDAY NOVEMBER 8, 2016 at 6:30pm
TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA

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1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open at 6:30 pm.
2. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
3. **ADDING OR REMOVING ITEMS ON AGENDA**
4. **MINUTES** of the Regular Meeting of October 11, 2016 and the Special Meeting of October 25, 2016 will be presented for review and approval. *Action Item*
5. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence received within the last month.
 - (a) **Write Off billing final billing 1629 Weldon Ave.** *Action Item*
 - (b) **100 Forest View Dr.**-Homeowner is asking for district to pay for repairs. *Action Item*
 - (c) **Reminder of AVSCA meeting**-Staff will present an add that will run in next weeks newspaper advertising the time and place for the meeting.
6. **CONSOLIDATION OF DISTRICTS**-The committee will deliver any update on this item if there was a meeting. *Information Only*
7. **WASTE WATER TREATMENT PLANT COMMITTEE**-The Committee will report on the progress of the meetings that have taken place regarding the upgrade of the treatment plant and the new state standards. Pace Engineering's completed feasibility study will be presented for the new treatment plant. *Action Item*
8. **SOLAR FARM**- There will be an update on the Solar Farm project. *Possible Action Item*
9. **CAPITAL IMPROVEMENT PROGRAM**-The board will be presented with the revised capital improvement program for their review and approval. *Action Item*
10. **RESOLUTION 295**-A resolution required by Bank of the West appointing a representative for the district and allowing the district to participate in the Bank of the West Purchasing Card (credit card) Program *Action Item*

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11. GENERAL MANAGER'S REPORT

- (a) **Bank Accounts**-Manager Green will present information on the two options available to the district for their new Revolving and Trustee Accounts. *Action Item*
- (b) **AMR/AMI Cost Savings**-Manager Green will present information regarding the savings involved if the district were to invest in the AMR/AMI meter system.
- (c) **On Going Projects**-Manager Green will report on any on-going projects.

12. STAFF REPORT

- (a) **Water Report**-Gallons Pumped and Metered in October 2016.
- (b) **Wastewater Flow**-Effluent flows to QCSD in October 2016.
- (c) **Quincy Community Services District Agenda**-Present the latest agenda.
- (d) **WWT Capital Expenditure Account**-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.
- (d) **Water Leak Forgiveness Program**-The board will discuss the proposed policy further at this meeting. *Possible Action Item*

- 13. FINANCE REPORT**-Staff to report the fund balances and propose a transfer of funds. *Action Item*

- 14. DIRECTOR'S & MANAGER'S COMMENTS**-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group. *Discussion Item*

- 15. APPROVE MONTHLY PAYMENTS**- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments. *Action Item*

- 16. CLOSED SESSION – Pursuant to Code 54957.6.(b)**
(a) Employee Wage Negotiations

- 17. ADJOURNMENT** *Action Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390. Requests must be made as early as possible, and at least one-full business day before the start of the meeting