

EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS
REGULAR MEETING ON TUESDAY OCTOBER 11, 2016 at 6:30pm
TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA

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1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open at 6:30 pm.
2. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
3. **ADDING OR REMOVING ITEMS ON AGENDA**
4. **MINUTES** –of the Regular Meeting of September 13, 2016 will be presented for review and approval.
Action Item
5. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence received within the last month.
6. **WRITE OFF UNCOLLECTABLE DEBT**-The board will be asked to review the final bill that was left when the business was abandon at 875 E Main Street earlier this year. They are asked to write off the bill as there is no one to collect this debt from.
Action Item
7. **CONSOLIDATION OF DISTRICTS:** The committee will deliver any update on this item if there was a meeting.
Information Only
8. **WASTE WATER TREATMENT PLANT COMMITTEE**-The Committee will report on the progress of the meetings that have taken place regarding the upgrade of the treatment plant and the new state standards. Pace Engineering’s completed feasibility study will be presented for the new treatment plant.
Action Item
9. **SOLAR FARM**- There will be an update on the Solar Farm project. *Possible Action Item*
10. **CAPITAL IMPROVEMENT PROGRAM**-The board will be presented with the revised capital improvement program for their review and approval.
Action Item
11. **EQSD POLICY FOR COMPENSATION/RECOGNITION OF EMPLOYEE SKILLS ENHANCEMENT**- A new policy will be presented to the board to be reviewed, approved and incorporated into our personal manual.
Action Item

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12. GENERAL MANAGER'S REPORT

- (a) **Bank Accounts**-Manager Green will present information on the two options available to the district for their new Revolving and Trustee Accounts.

Action Item

- (b) **On Going Projects**-Manager Green will report on any on-going projects.

13. STAFF REPORT

- (a) **Water Report**-Gallons Pumped and Metered in September 2016.

- (b) **Wastewater Flow**-Effluent flows to QCSD in September 2016.

- (c) **Quincy Community Services District Agenda**-Present the latest agenda.

- (d) **WWT Capital Expenditure Account**-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.

- (e) **Water Leak Forgiveness Program**-Ms Poh will present a proposal for a Water Leak Forgiveness Program that she recommends be implemented by the district.

Possible Action Item

- 14. FINANCE REPORT**-Staff to report the fund balances and propose a transfer of funds.

Action Item

- 15. DIRECTOR'S & MANAGER'S COMMENTS**-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group.

Discussion Item

- 16. APPROVE MONTHLY PAYMENTS**- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments.

Action Item

- 17. CLOSED SESSION – Pursuant to Code 54957.6.(b)**

- (a) Employee Wage Negotiations

18. ADJOURNMENT

Action Item

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390. Requests must be made as early as possible, and at least one-full business day before the start of the meeting

POSTED 10/7/16