

**EAST QUINCY SERVICES DISTRICT BOARD OF DIRECTORS**  
**REGULAR MEETING ON TUESDAY SEPTEMBER 13, 2016 at 6:30pm**  
**TO BE HELD AT 179 ROGERS AVENUE, QUINCY, CA**  
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1. **CHAIRMAN TO CALL REGULAR MEETING TO ORDER**-Chairman will call the meeting open At 6:30 pm.
2. **PUBLIC COMMENT** other than an Agenda item. Any person may address the Board at this time on any matter within the jurisdiction of the Board. The Chairman requests a five (5) minute limit for each person addressing the Board.
3. **ADDING OR REMOVING ITEMS ON AGENDA**
4. **MINUTES** –of the Regular Meeting of August 23, 2016 will be presented for review and approval.  
*Action Item*
5. **DISTRICT CORRESPONDENCE**- Present, review and act on any district correspondence received within the last month.
6. **CONSOLIDATION OF DISTRICTS:** The committee will deliver any update on this item if there was a meeting.  
*Information Only*
7. **WASTE WATER TREATMENT PLANT COMMITTEE**-The Committee will report on the progress of the meetings that have taken place regarding the upgrade of the treatment plant and the new state standards.
  - (a)**Treatment Plant Upgrade Plan**- The board will be asked to approve a treatment plant upgrade plan as presented by Pace Engineering.  
*Action Item*
  - (b)**Waste Water Treatment Plant Capital Expenditures**-The board will be asked to approve the refund amount as proposed by Pace Engineering  
*Action Item*
  - (c)**Water Quality Based Capital Cost Allocation**-The board will be requested to approve a cost allocation method for sewage treatment in the future.  
*Action Item*
8. **SOLAR FARM**- There will be an update on the Solar Farm project. *Possible Action Item*
9. **CAPITAL IMPROVEMENT PROGRAM**-The board will be presented with the revised capital improvement program for their review and approval.  
*Action Item*
10. **GENERAL MANAGER’S REPORT**
  - (a) **Bank Accounts**-Manager Green will present information on the two options available to the district for their new Revolving and Trustee Accounts.  
*Action Item*
  - (a) **On Going Projects**-Manager Green will report on any on-going projects.

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**11. STAFF REPORT**

- (a) **Water Report**-Gallons Pumped and Metered in August 2016.
- (b) **Wastewater Flow**-Effluent flows to QCSD in August 2016.
- (c) **Quincy Community Services District Agenda**-Present the latest agenda.
- (d) **WWT Capital Expenditure Account**-Staff will present the board with the monthly reconciliation of the QCSD WWT Capital Expenditure account held at Plumas Bank.

**12. FINANCE REPORT**-Staff to report the fund balances and propose a transfer of funds.

*Action Item*

**13. DIRECTOR'S & MANAGER'S COMMENTS**-Present an opportunity for any member of the board or the manager to share thoughts or ideas with the board as a group.

*Discussion Item*

**14. APPROVE MONTHLY PAYMENTS**- The board to review approve and sign the checks for the monthly expenses and direct the staff to issue the payments.

*Action Item*

**15. CLOSED SESSION – Pursuant to Code 54957.6.(b)**

- (a) Employee Wage Negotiations
- (b) Manager Contract

**16. ADJOURNMENT**

*Action Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, and then please contact Shawneen Howe, District Secretary at (530) 283-2390.  
Requests must be made as early as possible, and at least one-full business day before the start of the meeting

**POSTED 09/09/16**